

[Neighbourhood Planning Application](#)

Response ID: [3932](#)

Submitted Date: 03/12/22 11:20:56

Completion Time: 48 min. 47 sec.

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IMPORTANT: If you would like to leave and resume the form at a later stage, please use the checkbox above and follow the instructions.

About your organisation

Please provide us with an alternative contact name and details (phone number and email address):

Richard Clark richclark100@gmail.com 07831341879

How many years has your organisation been in operation?

Over 2 years

Please can you briefly outline your organisation's aims?

To safeguard and improve the quality of life for residents in Henley-in-Arden and to provide effective, transparent and accountable governance.

Which type of organisation are you representing?

Parish council

Have you had previous Locality Neighbourhood Planning grant(s) during the period April 2015 to now, for the production of your neighbourhood development plan (NDP)/neighbourhood development order (NDO)?

No

Have you had previous Locality Neighbourhood Planning technical support** during the period April 2015 to now, for the production of your neighbourhood development plan (NDP)/neighbourhood development order (NDO)?

No

Have you had other support with your NDP/NDO?

No

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Demographic information

Region/Local Planning Authority Information

Which region and Local Planning Authority (LPA) is the NDP/NDO located in?

Please select the region and the corresponding lead LPA from the list below:

Region

West Mids

West Midlands - LPA:

Stratford-on-Avon

Are you working across boundaries or located in a national park?

No

Area Context

Mixed urban/rural

Ward Area Name(s):

Henley-in-Arden

What is the estimated population of the proposed or designated neighbourhood area to be covered by the NDP/NDO?

3064

As also requested in the Expression of Interest form, please find the percentage of deprivation in your area by copying and pasting this link into your browser, and use the 2019 data: http://dclgapps.communities.gov.uk/imd/iod_index.html This will help us to establish what issues/challenges you might face.

20% or less (shows an area least amount of deprivation)

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Progress on Your Neighbourhood Plan

Please outline your progress to date with your NDP/NDO below (maximum word limit 200):

We have drafted the Neighbourhood Plan some time ago but it is now out of date and

we are looking to review the draft Plan to update the evidence base and to make sure that the Plan policies are robust at a time when the Local Plan is being reviewed and a Site Allocations Plan is in preparation.

How long have you been working on your NDP/NDO?

more than 18 months

Are you modifying a Made neighbourhood plan?

No

Has the neighbourhood area been designated by the LPA?

Yes

If yes, please provide the date the neighbourhood area was designated:

08/09/2014

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Regulation 14 Consultation (Pre-Submission Consultation)

This is the formal six week consultation on a draft neighbourhood plan before it is submitted to the local planning authority for examination.

Have you commenced your six-week consultation?

Yes

If yes, please provide the date the six-week consultation commenced:

23/01/2019

Have you completed your six-week consultation?

Yes

If yes, please provide the date the six week consultation was completed:

13/03/2019

Have you considered consultation responses and made any necessary amendments to the plan?

No

Have you submitted your plan to the LPA?

Yes

What date did you submit your plan to the LPA?

04/12/2020

Has the referendum been arranged?

No

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Additional Information

Does the LPA have an up to date adopted Local Plan?

Yes

What year was the plan adopted?

2017

Please cut and paste the URL link to your LPA's Adopted Local Plan here:

https://www.warwickdc.gov.uk/info/20410/new_local_plan

Is the LPA preparing a new Local Plan?

Yes

Please cut and paste the URL link to your LPA's Local Plan page here:

<http://www.southwarwickshire.org.uk/swlp/>

Do any parts of your neighbourhood plan area have any special designations? If so, please select all that apply:

- Conservation Area

Does the Local Plan/emerging Local Plan seek to allocate housing in the neighbourhood area?

No

Are you proposing to allocate sites for housing or mixed development?

Yes

Please give the number of sites you are proposing to allocate:

1

Please add any comments you may have on your site allocations here:

It is too early to say

Are you considering allocating sites or parts of sites for affordable housing for sale?

Too early to say

If you are still considering bringing forward affordable housing for sale, are you actively investigating the need?

Yes

Please can you evidence how you are investigating this need (e.g. through housing needs assessment or gathering other evidence that will help you establish local housing need)?

We will request technical support for a housing needs assessment

Is there a need for affordable housing for sale in your neighbourhood area?

Too early to say

Are you planning for more homes than are allocated in the Local Plan or emerging Local Plan?

Yes

Please specify the number of houses you are planning for in the neighbourhood plan:

50

Why are you seeking to allocate more homes than the Local Plan or emerging Local Plan?

This is an estimate. We wish to allocate sites to ensure that any allocations locally are undertaken through the Neighbourhood Plan and not the Local Plan so that we have control over what sort of housing takes place and where

Are you assessing sites within your neighbourhood area with a view to making site allocations in your neighbourhood plan?

Yes

Have you completed a call for sites?

No

Please give the number of sites you are assessing or will assess:

10

What do you already know about the sites?

It is too early to say ... this is an estimate.

Are you considering assessing sites or parts of sites for affordable housing for sale?

Too early to say

Are you seeking to influence design through your NDP?

Yes

Please explain how you are seeking to influence design:

Through the inclusion of a design code.

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Additional Information

What level of planning expertise is available in the group (volunteer or external professional support)?

High level skills

What is the level of volunteer time available in the group?

Some volunteer time

Is any paid support available, such as staff time, for example from your LPA or Parish Council?

Some staff time

If support is available, please provide details on which groups/organisations are supplying it:

A Neighbourhood Planning consultancy, Yourlocale, has been appointed to work alongside the Parish Council. The key personnel include: Gary Kirk; MA, CQSW, MCIH. Neighbourhood Planning Independent Examination Referral Service (NPIERS). Andrew Towlerton. MA, MRPTI. Derek Doran MCIH MBA. Helen Chadwick BSc (Hons) Physics with Astrophysics, PhD Planning for Sustainable Development and Renewable Energy. John Martin BSc DipLGM

Please tell us about the sources of income for developing your NDP/NDO:

- Parish Precept

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Technical Support Needed

You can receive Grant and Technical Support at the same time. Applying for Technical Support will not prevent you from accessing grant, providing you are eligible for grant support, and the Technical Support could be best used to complement the use of grant. This will help groups make the most of grant and move their plan-making process on more smoothly. To find out more about the support offered please see the [Guidance Notes](#).

What kind of support are you looking for? Please select a support package from the list below:

Technical Support Not Required

.....

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Grant Support

All neighbourhood groups can apply for grants of up to £10,000 per neighbourhood planning area, less any funding from grant(s) used after 17 April 2015. Based on the responses you provided in your Expression of Interest form, you may be eligible for Additional Grant, which means the total amount increases to £18,000.

NB: Applications must be between £1,000 and £10,000 per application. This means that if you are deemed eligible for Additional Grant, you cannot apply for more than £10,000 at a time.

Grants can be used to support groups with the production of the NDP/NDO. **The earliest start date for grants is 4 weeks after you submit your grant application. If your application is successful, you will then have until the end of the financial year (31 March 2023) to spend this.** We would like to encourage you to consider your needs for the period up to 31 March, so that you do not need to make multiple applications.

Eligibility for the Additional Grant is dependent upon meeting the relevant criteria. The inclusion of the Additional Grant in your application form is not confirmation that you have met these criteria and this will be checked as part of the grant assessment.

Are you applying for a grant?

Yes

Please tell us the start date of your grant activity:

23/12/2022

Please tell us the end date of the final activity that this grant will cover:

03/02/2023

Any grant funding must be spent by the end of the financial year. Therefore, your application will be automatically rejected if the dates are outside this period.

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Budget Breakdown Section

In this next section of the form you will need to provide details of the estimated costs for the support you require. (i.e. how much grant you are applying for, why you need the support, length of time to be completed). Please apply under the right section.

You will need to tell us the professional fees that you want to pay as part of your project. We will need to know the day rate that you propose to pay for any consultants who are working with you.

Remember to include VAT if you are a designated/prospective neighbourhood forum. **Please note that the maximum day rate that we will pay is £550 per day plus VAT and reasonable expenses.**

If you are a Parish or Town Council, please remove VAT from your budget breakdown. This is because you (as a form of local government) are able to re-claim VAT from HRMC under [notice 749](#).

You also need to tell us the project costs, i.e. how much each item/area of work will cost. (i.e. 5000 leaflets at 20p each - giving a total of £1,000 for printing; Or 5 meetings in the village hall at a cost of £40 per booking - giving a total for £200 for room hire).

Please ensure that the total costs in this application do not exceed £10,000. Grant applications that are outside of this range will be automatically rejected.

What are you applying to fund (please select both options if seeking grant for both)?

- Professional Fees

Budget Item: Professional Fees

Type of Activity

Consultants

Type of Activity Detail

Review of current Neighbourhood Plan in the context of the emerging joint Local Plan and current Site Allocation Plan. Discussion with landowners and community through consultation

Budget Breakdown

7 days @ 500

Cost (£0.00)

3500

Type of Activity

Type of Activity Detail

Budget Breakdown

Cost (£0.00)

Type of Activity

Type of Activity Detail

Budget Breakdown

Cost (£0.00)

Type of Activity

Type of Activity Detail

Budget Breakdown

Cost (£0.00)

Type of Activity

Type of Activity Detail

Budget Breakdown

Cost (£0.00)

Total value of grant you are applying for:

3500

Please explain why this grant is needed:

The grant is needed because the Neighbourhood Plan Group needs professional guidance to understand the changing context in which the Neighbourhood Plan is progressing. The Neighbourhood Plan Group has a number of skilled and experienced individuals but lacks the detailed knowledge of neighbourhood planning to drive the process successfully on its own.

Please explain how it will help your NDP/NDO to move forward:

By reviewing where we are at the Neighbourhood Plan Group can move forward to update the NP and its evidence base to ensure that it addresses local needs in a

changing climate and takes account of the emerging strategic planning documentation currently being prepared by Stratford-on-Avon District Council and jointly with Warwick District Council.

If you are commissioning expert support, please give details of the name, qualifications and professional memberships of the person(s) you intend to use:

A local Neighbourhood Planning consultancy, Yourlocale, has been appointed to work alongside the Parish Council. The key personnel include: Gary Kirk; MA, CQSW, MCIH. Neighbourhood Planning Independent Examination Referral Service (NPIERS). Andrew Towlerton. MA, MRPTI. Derek Doran MCIH MBA. Helen Chadwick BSc (Hons) Physics with Astrophysics, PhD Planning for Sustainable Development and Renewable Energy. John Martin BSc DipLGM

Please attach a supporting document for consultant/website costs here:

Henley cost profile November 2022.docx

Would you like to upload another document?

No

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Please indicate which category applies to your organisation:

I am a Parish Council/Town Council

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From time to time we'd like to send you information by email.

Would you like to receive the quarterly Neighbourhood planning newsletter?

Yes

Would you like to receive relevant information about neighbourhood planning, events, funding opportunities and other items of interest?

Yes

Do you consent for us to use your data for the purposes of any research or evaluation which might be commissioned in respect of neighbourhood planning?

Yes

Thank you for taking the time to complete the form and provide your information. Please click "Submit" to complete.

Once you have clicked "Submit", you will receive two emails. One with a PDF copy of your application and a second with your application reference details.

By submitting an application you are providing us with data, including your personal details and those of the alternative contact. Locality, Groundwork (as grant administrator), our delivery partners and the funders of the programme (DLUHC) will use this data to process your application.

In submitting this application I declare that all the information provided is true and accurate. I understand that if the information provided is false or misleading, then this may invalidate my application.

Please do not press the submit button unless you are ready to submit your complete application.

Once you have submitted this form you will not be able to make changes or submit this unique form again.

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File List (Protected)

Henley cost profile November 2022.docx (666Kb.):

<https://locality.tfaforms.net/uploads/get/05d975cf2855a4671c2cde4b0841e1c6-Henley-cost-profile-November-2022.docx>

