



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
APRIL 3RD 2023

Dear Councillor,

**I HEREBY GIVE NOTICE** that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

**Public Session.**

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

**Clerk's Note:** Due to the absence of the Chair, the meeting this evening will be deemed to be an ordinary business meeting and that the **ANNUAL ASSEMBLY MEETING** will now be held at a later date, as yet to be agreed, but no later than 1<sup>st</sup> of June 2023.

Signed  **Ray Evans** – Parish Clerk Date Issued: **28.03.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [20.03.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**

5. Planning Applications\* **[DR]**

|                      |                                 |                                     |
|----------------------|---------------------------------|-------------------------------------|
| <b>22/01873/FUL</b>  | Woods Farm Henley               | Agricultural building construction  |
| <b>23/00834/TREE</b> | 263 High Street Henley          | Acer reduction                      |
| <b>23/00732/FUL</b>  | 30 Cherry Orchard, Henley       | New porch construction              |
| <b>23/00788/DDT</b>  | Rear east of High Street Henley | Dangerous Willow                    |
| <b>23/00690/FUL</b>  | 64 High Street [Cheals] Henley  | Restaurant to dwelling house        |
| <b>23/00603/FUL</b>  | 40 Brook End Drive Henley       | First floor extension               |
| <b>23/00765/FUL</b>  | 2 Brook End Close Henley        | First floor extension [shower room] |

\*Applications received from SDC after the publication of this agenda may be added to the meeting at the discretion of the Chair.

6. Creditors Payments for Consideration **[DR]**

| Tn no        | Gross            | Vat            | Net Cttee        | Invoiced Date | Details   |
|--------------|------------------|----------------|------------------|---------------|---|
| 941          | £237.41          | £39.57         | £197.84 CNCL     | 01/02/23      | Huws Gray Buildbase Various items of timber                       |
| 942          | £247.20          | £41.20         | £206.00 CNCL     | 09/03/23      | Kompan Limited Quarterly inspection charges                       |
| 943          | £275.00          | £0.00          | £275.00 CNCL     | 13/03/23      | Colin Fisher Art Attack Riverlands signage                        |
| 944          | £36.72           | £6.12          | £30.60 CNCL      | 16/03/23      | R Adams & Sons Limited Postorete collected by CH                  |
| 945          | £2,000.00        | £0.00          | £2,000.00 CNCL   | 20/03/23      | Guild Hall Trust Contribution to Coronation costs                 |
| 946          | £89.38           | £14.90         | £74.48 CNCL      | 20/03/23      | R Adams & Sons Limited postorete and gravel                       |
| 947          | £89.38           | £14.90         | £74.48 CNCL      | 21/03/23      | R Adams & Sons Limited Postorete and gravel for William James Way |
| 948          | £403.91          | £67.31         | £336.60 CNCL     | 22/03/23      | The Tree Shop Range of trees to replace lost items                |
| 949          | £100.00          | £0.00          | £100.00 CNCL     | 23/03/23      | Henley Focus Magazine 2 pages spread                              |
| 950          | £288.00          | £48.00         | £240.00 CNCL     | 24/03/23      | Henley In Arden School Hire of hall for 15th April NDP            |
| <b>Total</b> | <b>£3,767.00</b> | <b>£232.00</b> | <b>£3,535.00</b> |               |   |



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**Income Received since last meeting.**

| Debtor                        | Amount   | Provision                             |
|-------------------------------|----------|---------------------------------------|
| Lloyds Bank [Deposit Account] | 66.01    | Interest paid 28.03.2023              |
| Napier Parking Services       | 1,576.02 | Croft Car Park receipts to 28.03.2023 |
| Henley Medical Centre         | 1,000.00 | Annual Rent                           |

**7. Banking & Accounts**

Full details of banking can be found on the website under the heading **FISCAL**.

**Lloyds Bank Deposit Account Balance at 28.03.2023** **£140,140.97**  
**Lloyds Bank Current Account Balance at 28.02.2023** **£10,998.03**

**NB: A summary of year-end accounts will be displayed on the JPC website under the tab 'FISCAL' in time for this meeting.**

**8. Chair's Report**

**In the absence of the Chair, the appointed Councillor heading the meeting will introduce Mr. Peter Glaze and Mr. Stephen Lister who will update the assembly in the speed management project [Twenties Plenty Campaign]. This item may be advanced on the agenda if all of the members so agree.**

**9. Clerk's Report**

9.1

**Mugs**

**[DR] [EA] [SD] [MD]**

**The Coronation of King Charles III**

Purchase of 1,000 [One Thousand] Coronation Commemorative Mugs for distribution amongst Henley's children, volunteering residents and community leaders.

The Clerk, in the absence of the Chair, will **propose** that the JPC purchase the mugs at a cost of **£2,822.40 PLUS VAT**, [see quotations under supporting documents on website] in readiness for the celebrations in May 2023. Members may also consider any other competitive offers received between the publication of this agenda and the date of the meeting.

9.2

**Croft Wall**

The Clerk will address members on the need for repairs to the wall at the rear of the old Dukes Shop adjacent to the Croft car park and seek permission to obtain three quotations for the works.

9.3

**Request for Funding – The HUB in Henley**

The HUB have requested a grant of £275.00 towards their Thursday Club Coronation Lunch to be held on Thursday the 4<sup>th</sup> of May. The Clerk will propose that the JPC commit to this support and seek approval from all members.



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**10. Councillor's Reports**

| Cllr.                   | Subject  | Actions   |
|-------------------------|--|---|
| <p><b>A. Okey</b></p>   | <p>10.1<br/><b>Junior JPC</b><br/>Cllr Okey will present members with her proposal for the creation of a junior Joint Parish Council.</p> <p>10.2<br/><b>Grants</b><br/>Update from Cllr Okey on this year's grant awards, following a note from the Clerk to all societies asking for evidence of expenditure on last year's awards.</p> <p>10.3<br/><b>Coronation Celebration Update</b></p>   | <p>[SD]</p>   |
| <p><b>B. Turner</b></p> | <p>10.4<br/><b>Footpaths in Henley</b><br/>Cllr Turner to update members on the progress being made on a number of popular footpaths around town. Cllr Turner will further present the case for immediate upgrades on three sites in Henley, he will propose that the JPC fund the cost of materials needed as follows:</p> <p>1) Allotments foot path, full path up to field - timber edging and stone<br/><b>[£2500.00 max]</b></p> <p>2) Buckley Green farmers Field public footpath - Timber and stone<br/><b>[£1500.00 max]</b></p> <p>3) William James Way - retaining wall where the path bends and falls away with stone<br/><b>[£500.00m max]</b></p> <p>All work carried out by Colin Harrison and the Payback Team.</p> | <p>[SD]<br/><b>[DR] Decision Required by JPC</b><br/><b>[EA] Expenditure Action</b></p> |



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|                      |  |   |
|----------------------|--|---|
|                      |  |   |
| <b>R. Clark</b>      | <p>10.5<br/><b>SWES &amp; Henley NDP Update</b><br/>Cllr Clark will update members on the submission of the JPC response to the South Warks Economic Strategy Consultation and a reminder about the <b>NDP Public Consultation Day</b> on the 15<sup>th</sup> of April next.</p>   | [SD]  |
| <b>M. Bainbridge</b> | <p>10.6<br/><b>Tree Works</b><br/>10.6.1<br/><b>Station Road Henley</b><br/>10.6.2<br/><b>Milking Lane Henley</b><br/>Cllr Bainbridge will present tenders from T Mousley on these two projects which in the former case, involves pruning back and in the latter case, pruning or felling.<br/>Her proposals for the works to be considered by members and if appropriate, a vote will be taken for the work to be put in hand.<br/>Costs for consideration and if appropriate, for contracts to be awarded by agreement of a majority of members.<br/><b>10.5.1 Cost: £1,060.00 maximum</b><br/><b>10.5.2 Cost: £1,590.00 maximum</b><br/><b>VAT extra on both estimates</b></p> <p>10.7<br/><b>Japanese Knotweed</b><br/>Cllr Bainbridge will present a proposal for the continuation of treatment of this invasive weed by way of an inspection by the contractors engaged last year by the JPC, namely Eco Control Limited.</p> | <p>[SD]<br/><b>[DR] Decision Required by JPC</b><br/><b>[EA] Expenditure Action</b></p> |

**11. Finance Reports**

Approval of JPC Banking, receipts, payments statement and bank reconciliations up to 31st of March 2023. Please go to JPC website, click on Fiscal tab then click Accounts for details.

**12. Next Meeting**

To be debated and agreed

**Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]**