



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
MARCH 6<sup>TH</sup> 2023

Dear Councillor,

**I HEREBY GIVE NOTICE** that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

**Public Session.**

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Signed  **Ray Evans** – Parish Clerk Date Issued: **28.02.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [20.02.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**
5. The Chair will **invite Mr. Mark Wilson**, Henley High School to present his request for collaboration with the JPC in initiating a feasibility report on the two preferred sites for an all-weather, multi-purpose playing pitch, the study to be funded jointly by the JPC and the schools' academy. Cost to the JPC limited

**6. Planning Applications\* **[DR]****

<b>23/00422/FUL</b>	Beaundesert Cottage Haven Pastures	Single storey read extension
<b>23/00496/TREE</b>	30 Cherry Orchard Henley	Ash & Plum trees removal
<b>23/00537/TPO</b>	Greengate's, Bear Lane	Hornbeam and Cedar reduction
<b>23/00522/VARY</b>	The Coach House, Beaundesert Park	Variation 11/02338/FUL
<b>23/00508/LDE</b>	30 Cherry Orchard, Henley	Use of land as garden

\*Applications received from SDC after the publication of this agenda may be added to the meeting at the discretion of the Chair.

**7. Creditors Payments for Consideration **[DR]****

Creditor	Net	Gross	Provision
Henley Focus Magazine	100.00	100.00	Two page spread Henley News
Huws Gray [Buildbase]	94.64	113.57	Timber for Bear Lane steps
DCT Electrical	148.40	178.08	Inspection and report on lighting
R Adams & Sons Limited	109.50	131.40	Roadstone for Bear Lane steps
R Adams & Sons Limited	138.76	166.52	Roadstone for Bear Lane steps
T Mousley & Sons Limited	1,210.00	1,452.00	Emergency works Alder tree Riverlands
Tuckey Print Limited	322.00	322.00	SWLP Leaflet printing

**Payments made since last meeting using delegated powers **[Slack]****

Creditor	Net	Gross	Provision
Fasthosts Internet Limited	61.00	73.20	Domain renewal contract

\*\*\* Members vote using 'slack' community platform [More details on JPC website]

**Income Received since last meeting.**

Debtor	Amount	Provision
Lloyds Bank [Deposit Account]	74.96	Interest paid 09.02.2023
Napier Parking Services	2,930.20	Croft Car Park receipts to 16.02.2023
Groundwork UK	4,000.00	Funding for Neighbourhood Dev Plan
Stratford District Council	329.32	Contribution to grass cutting 2023 season



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## 8. Banking & Accounts

Full details of banking can be found on the website under the heading **FISCAL**.

Lloyds Bank Deposit Account Balance at 28.02.2023	£140,074.96
Lloyds Bank Current Account Balance at 28.02.2023	£14,602.00

## 9. Chair's Report

### 9.1 **[DR] [EA] [SD] [MD]**

#### The Coronation of King Charles III

##### 9.1.1

Council to decide on number of Coronation Mugs to be ordered, Clerk to seek best offers.

##### 9.1.2

The Chair will propose that the JPC support the Guildhall Trust in celebrating the event at the GH Gardens by way of amusements and entertainment taking place on Sunday the 7<sup>th</sup> and Monday the 8<sup>th</sup> of May. It is proposed that the JPC grant the GH Trust **the sum of £2,000.00 as a contribution towards the overall costs**. Members to consider and if appropriate vote on the request for such expenditure.

### 9.2 **1 [DR] [EA]**

#### Town Handyman

The Chair will propose that the JPC retain the services of Mr. Colin Harrison for the 2023-24 season, based on his outstanding services over the past 12 months, on the provision that labour charges are **£25.00 per hour maximum** unless otherwise agreed with the full Council. The JPC will, if there is a saving to be had on VAT, be prepared to purchase materials separately for his use, but not equipment used by the Handyman.

*The JPC will carry out regular comparison cost checks with other contractors to ensure that the community is getting best value for money.*

### 9.3 **[DR] [EA]**

#### Grass Cutting Contract

The Clerk has posted quotations for consideration by the JPC on the website under supporting documents. The Chair will propose engaging with the most competitive offer, judged also by past experience and service, in full accordance with the JPC Financial Regulations.

*The JPC will carry out regular comparison cost checks with other contractors to ensure that the community is getting best value for money.*

### 9.4

#### Tree Care

The Chair will propose that the JPC retain the services of T Mousley & Sons for the 2023-2024 season, based on the firm's outstanding services over the last 12 months in terms of tree care and emergency cover which has proved invaluable in obviating danger to the community.

*The JPC will carry out regular comparison cost checks with other contractors to ensure that the community is getting best value for money.*

### 9.5

#### Dog Poo Campaign

The Chair will update all on approach to this anti-social behaviour.



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10. Clerk's Report

10.1 **[DR] [EA]**

**Andyloos at Riverlands**

The Clerk will propose the JPC undertake to provide two portable WC units in the dedicated space at Riverlands at a cost of no more than £500.00 per month, for May, June, July, August and September, **£2,500.00 total for the season**. It is planned that these units be placed on site at the beginning of May 2023.

10.2

**JPC Complaints Procedure**

Adoption of JPC Complaints Procedure – Clerk will propose that said policy be adopted by the body council and placed on the website.

11. Councillor's Reports

Cllr.	Subject	Actions
A. Okey	<p>11.1 <b>[DR] [EA]</b> <b>Riverlands North Footbridge</b> Cllr Okey will propose urgent remedial work on metal underframe of the footbridge using a <i>local</i> metalworking company [Halford Welding Services] at a cost of <b>£1,000.00 maximum</b>. Please refer to supporting documents for tender details.</p> <p>11.2 <b>Signage</b> Cllr Okey will propose that Council approve the <b>design</b> of the signage for Riverlands.</p>	[SD]
B. Turner	<p>11.3 <b>Eco Waste Bin</b> Update on multi waste bin following rejection by SDC and footpaths upgrading.</p>	[SD]
J. Brady	<p>11.4 <b>Sports Facility Initiative</b> Welcomes Mr. Mark Wilson – see Item 5 above.</p>	[SD]
R. Clark	<p>11.5 <b>SWLP Update</b> Submission of SWLP Cllr Clark updates all.</p>	[SD]



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<b>M. Bainbridge</b>	11.6 Presents: <b>Tree planting</b> campaign March 2023  11.7 Update of <b>allotment holder register</b> , fees for 2023. 11.8 Presents: <b>Pond life</b> initiative - Riverlands.	[SD]

**12. Finance Reports**

Approval of JPC Banking, receipts and payments statement and bank reconciliations up to 28th of February 2023. Please go to JPC website, Fiscal > Accounts for details.

**13. Next Meeting**

Planning Committee - Monday 20<sup>th</sup> of March 7.00pm, Memorial Hall, Station Road.  
[South Warwickshire Local Plan under scrutiny]

**PLEASE COME ALONG!**

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

**PLEASE NOTE:** In order to help members and residents navigate the agenda and minutes more simply, the following codes are assigned to each item for debate:

<b>[DR]</b> Decision Required by JPC
<b>[EA]</b> Expenditure Action
<b>[SD]</b> Supporting Document on Website
<b>[MD]</b> Subject to a Motion and/or Debate