



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JUNE 5TH 2023

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Signed  **Ray Evans** – Parish Clerk Date Issued: **29.05.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [15.05.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**
5. Planning Applications* **[DR]**

23/01187/FUL	20 Brook End Drive	Rear extension
23/01256/FUL	Mulberry House	Replacement window

***Applications received from SDC after the publication of this agenda may be added to the meeting at the discretion of the Chair.**

6. Finance and Banking

6.1 Payments made since last meeting

Creditor	Gross	Net	Provision
HMRC	1,597.21	1,597.21	PAYE/NI Payments
Royal British Legion	1,250.00	1,250.00	Coronation celebration support grant
Vonage	17.40	14.50	Monthly IT Emergency Phone Service
Orbit Housing	56.03	46.69	Rental charges for storage
Glasdon	292.63	243.86	Two dog poo bins
Colin Harrison	1,684.32	1,684.32	April labour and material charges [Slack Ratified]
WCC	200.00	200.00	Annual rent for Skatepark [Slack Ratified]

6.2 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Andy Loos Limited	240.00	200.00	Monthly rental charge – April 23
Creative Touch Design	390.00	325.00	Bus stop and street signage [Dog fouling etc]
Creative Touch Design	3,032.40	2,527.00	Coronation mugs [Minute M9.1 - 03.04.23]
ECS Remedial Limited	1,320.00	1,100.00	Annual charges for treatment of Knotweed
Henley Focus Magazine	150.00	150.00	2 page spread for May 23, single page June 23
HTDL	606.00	505.00	Cloud hosting services
HTDL	912.00	760.00	Technical support and design changes
Huws Gray Buildbase	359.46	299.55	Timber for access gate at Buckley Green
R Adams [3]	1,238.24	1,031.86	Buckley Green roadstone and Postcrete
Rural Market Town	116.40	97.00	Annual membership fees
Sue Dalby Catering	480.00	480.00	Buffet for 120 people Civic Service St Johns
T Mousley & Sons	240.00	200.00	Emergency tree work Riverlands
WALC	916.80	799.00	Annual membership fees
Colin Harrison	1,050.00	1,050.00	Mowing Green Spaces during May
Stratford District Council	159.60	133.00	Collection charge poo bin Brookend Drive



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6.3 Income received since last meeting

Debtor	Amount	Provision
Napier Parking	1,281.74	Parking fee collection [Croft]
Allotment Plot Holder Fees	1,085.00	May 23
Interest	91.95	Interest on Deposit Account May 23

7. Banking & Accounts

Full details of banking can be found on the website under the heading **FISCAL**.

Lloyds Bank Deposit Account Balance at 26.05.2023 **£180,091.95**

Lloyds Bank Current Account Balance at 26.05.2023 **£3,825.03**

8. Planned Expenditure

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.

Proposer	Maximum Expenditure	Provision
Cllr Angela Okey	5,000.00	Cllr Okey will propose that the existing site is proving to be inadequate for purpose and provide an explanation as to why an updated version would be beneficial to the town. Tenders for this project are posted on the website under supporting documents. [DR] Decision Required by JPC [EA] Expenditure Action

9. Chair's Report

9.1

SLACK COMMUNICATIONS [FORMAL ADOPTION]

Chair to address members of the importance of responding to alerts of postings on the Slack Portal, particularly decisions on expenditure and policy matters.

9.2

FINANCE REGULATIONS

Chair will call on two Councillors to review and make recommendations on the existing Financial Regulations, which have proved to conflict with practices found necessary by the JPC in managing and safeguarding expenditure.

10. Clerk's Report

10.1

20'S PLENTY PROJECT - HENLEY

The Clerk will update Members and residents on the matter of this important project which has been the subject of a recent WCC Highways Consultation



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11. Councillor's Reports

Chair will invite Members to speak on any subject they wish to bring to the attention of the Council and residents of Beautesert & Henley in Arden which are deemed to be of interest and benefit to the community. All comments will be minuted by the Clerk and supported by documents if required.

12. Next Meeting

Monday 3rd of July, 7.00 pm at the Memorial Hall, Station Road, Henley.

Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]