



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 3RD 2023

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Signed  **Ray Evans** – Parish Clerk Date Issued: **26.06.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [05.06.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**
5. **Finance and Banking**

6.1 Payments made since last meeting which were NOT listed for consideration

Creditor	Gross	Net	Provision
T Mousley	546.00	455.00	Late entry request for payment
Fasthosts	13.96	11.64	Direct Debit payment
Orbit Housing	56.03	46.70	Rental on garage [DD]
Henley PCC	900.00	900.00	Grant payment [Ratified 09.11.22]
Henley Evergreens	600.00	600.00	Grant payment [Ratified 09.11.22]
Henley Dementia Café	500.00	500.00	Grant payment [Ratified 09.11.22]
Friends of Henley Station	5,000.00	5,000.00	Grant payment [Ratified 09.11.22]
Vonage	17.40	14.50	Emergency telephone service [DD]

6.2 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Jon Vale	118.80	99.00	Tree planting and staking
Kompan	247.20	206.00	Play area surveys [Contract ended]
Andyloos	276.00	230.00	Hire charges for May
Colin Harrison	1,400.00	1,400.00	3 parks grass cutting May & June
Colin Harrison	1,925.00	1,925.00	11 days labour charges May & June

6.3 Income received since last meeting

Debtor	Amount	Provision
Napier Parking	1,173.46	Parking fee collection [Croft]
Allotment Plot Holder Fees	50.00	June 23
Interest	110.79	Interest on Deposit Account June 23
SDC – CILS Payments	6,702.91	See supporting document



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 3RD 2023

7. Banking & Accounts

Full details of banking can be found on the website under the heading **FISCAL**.

Lloyds Bank Deposit Account Balance at 26.06.2023

£150,110.79

Lloyds Bank Current Account Balance at 26.06.2023

£12,817.00

8. Planned Expenditure

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.

Proposer	Provision
Cllr Okey	<p>7.1 Cllr Okey will present the background and the need to update the Town Website to members. She will propose that the JPC adopt a new design company to produce the new format and be responsible for updating data provided for local people and visitors alike.</p> <p>[DR] Decision Required by JPC [EA] Expenditure Action Maximum Expenditure £5,000.00</p>
	<p>7.2 Following the resolution by the JPC at the meeting held on February 6th, 2023, minute number 11.1, Cllr Okey will update all on the offer made by RoSPA, [SD] and propose that the JPC go forward with this organisation and task Colin Harrison with inspecting the play equipment as part of his rounds of maintenance in these areas. A saving of £900.00 per annum was quoted at the meeting but based on the latest offer made by RoSPA, the saving will be £328.00 pa.</p> <p>[DR] Decision Required by JPC [EA] Expenditure Action Maximum Expenditure £472.00 pa</p>
	<p>7.3 Grants award process. Based on a poor response from recipients on how the funds are being invested, Cllr Okey will ask that the JPC Grants Panel revisit the terms and conditions of the granting fund process and make adjustments as appropriate.</p> <p>Discussion only</p>
	<p>7.4 Cllr Okey will propose that a further FIVE to TEN parking permits be offered to residents who were unsuccessful in the last round, terms and conditions as previously agreed.</p> <p>[DR] Decision Required by JPC Potential maximum income £3,250.00</p>



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 3RD 2023

	<p>7.5 Cllr Okey will raise the matter of a resident's request for the need for better access to some of the play equipment sited at Riverlands for children with disabilities. Discussion only [No decisions on expenditure]</p> <p>7.6 Cllr Okey to propose that due to a lack of use in its present position that the outdoor gym equipment sited at Jubilee Park be moved to a suitable area in Riverlands. Discussion only [No decisions on expenditure]</p>
Cllr R Clark	<p>7.7 Cllr Clark will report on the progress reached and actions required going forward on the NDP.</p> <p>7.8 Cllr Clark will inform members on the role of the consultant Mr. Gary Kirk and propose that his recommendation to retain Mr. Kirk for further professional support at a monthly fee not exceeding £750.00 plus VAT per month based on a concerted effort by the JPC to raise further funding as and where available. [DR] Decision Required by JPC [EA] Expenditure Action Maximum Expenditure £750.00 plus VAT pa</p> <p>7.9 Cllr Clark will propose that the Planning Committee meet separately to revisit their Terms of Reference then reporting back to all members at the August 7th Ordinary Meeting [DR] Decision Required by JPC</p>
Cllr S McCaskie	<p>7.10 Cllr McCaskie will update members on his plans to bring order to the management and allocation of plots on the allotment site. [SD] Supporting documents</p> <p>7.11 Cllr McCaskie will update members on his plans to bring order to the management of trees in the care of the JPC. [SD] Supporting documents</p>
Cllr B Turner	<p>7.12 Cllr Turner will update members on the outcome of the recent pop up presentation for the South Warks & Henley Climate Engagement event and raise a request for expenses associated with this event for consideration by the JPC.</p>



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 3RD 2023

9. Chair's Report

[The Clerk will address the item requested by the Chair in her absence]

9.1

On behalf of the Chair, the Clerk will address members on the matter of a permanent toilet facility at Riverlands.

Discussion only

10. Clerk's Report

10.1

The Clerk will raise the matter of the JPC's use of the communication platform and call upon Cllr McCaskie to provide further information for members regarding the Slack-**Pro** software.

10.2

The Clerk will ask that all members comply with the election laws regarding the return of the campaigning expenses return.

10.3

The Clerk will ask that all members comply with the LGA 1972 laws regarding the signed submission declaring their pecuniary interests as councillors on the JPC.

10.4

Repairs to Croft car park dwarf wall and fencing. The Clerk reports on progress in obtaining quotes, used *Checkatrade* platform and freebie adverts but only one quote received. Just no interest. The Clerk will request we proceed with this urgent work based on the single offer.

[DR] Decision Required by JPC

[EA] Expenditure Action

Maximum Expenditure £TBA

11. Any Other Councillor's Reports

The Chair will invite Members to speak on any subject they wish to bring to the attention of the Council and residents of Beaudesert & Henley in Arden which are deemed to be of interest and benefit to the community. All comments will be minuted by the Clerk and supported by documents if required.

12. Next Meeting

Monday 7th of August, 7.00 pm at the Memorial Hall, Station Road, Henley.

Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]