



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
SEPTEMBER 4TH 2023

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Signed  **Ray Evans** – Parish Clerk Date Issued: **30.08.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [07.08.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**
 - 4.1 Chair will introduce Ms. Sharon Storrie, Community PayBack Operations Manager, along with Ms. Claire Lowe and Mr Colin Harrison, who will provide all assembled with details of the scope under which they are helping keep Henley in good repair.

5. Finance and Banking

5.1 Payments made since last meeting which were NOT listed for consideration

Creditor	Gross	Net	Provision
HMRC [PAYE & NIC]	819.40	819.40	July salary
Fasthosts	13.96	11.64	DD
Orbit Housing	56.03	46.70	Rental on garage Whitley Road
Vonage	17.40	14.50	Emergency telephone service

5.2 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Henley Focus	350.00	350.00	First quarterly newsletter 2023
Network Rail [Annually]	308.96	257.47	Rental charges allotment water supply
Colin Harrison	64.00	64.00	Materials purchased for Croft project
Colin Harrison	700.00	700.00	August grass cutting schedule
Colin Harrison [11 days at £175.00]	1,925.00	1,925.00	Town upkeep days worked in August: 01,03,08,09,10,13,16,17,25,29 & 30 th
Huws Gray	108.68	90.57	Timber for Croft project
Huws Gray	103.73	86.44	Timber for Croft project
R Adams	378.00	315.00	Allotment path stone project

SD = Supporting Document. **DR** = Decision Required **EA** = Expenditure Action



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
SEPTEMBER 4TH 2023

5.3 Income received since last meeting

Debtor	Amount	Provision
Napier Parking [Zero VAT]	1,287.63	Parking fee collection [Croft]
Interest [Zero VAT]	108.60	Interest on Deposit Account July 23
Total	1,396.23	

6. Banking, Accounts and Budget Tracking

The Clerk will display a simple chart illustrating how the budget is being expended and ask for any questions from the members and public.

Lloyds Bank Deposit Account Balance at 29.08.2023	£140,108.60
Lloyds Bank Current Account Balance at 29.08.2023	£3,804.80

7. Members Items and **Planned Expenditure**

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.

Proposer	Provision
Cllr Okey	<p>7.1 Update on Play Equipment Accessibility, Henley Signage, Bins, Grant Funding, High Street Frontages and Safety Railings and Weed Killer Licence for Handyman. Cllr Okey requested Cllr Andrews to make this presentation in her absence. A copy of the report is posted on website. [SD] Weed Killer Licence [DR] Decision Required by JPC [EA] Weed killer licence only [£510.00 inclusive of VAT] Dog Poo Bins [DR] Decision Required by JPC [EA] Two new bins [Maximum of £600.00 total inclusive of VAT]</p>
Cllr Clark	<p>7.2 NDP Update Cllr Clark reports on plans for a public consultation on the potential changes likely from the perspective of residents and landowners. Tentatively set for Saturday the 14th of October at the High School. To be confirmed.</p>



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
SEPTEMBER 4TH 2023

Cllr S McCaskie	<p>7.3 Town Upkeep Setting up of a small working Party to investigate and put forward recommendations for corrective action, plans to move forward and process to put in place to monitor and record progress for the following.</p> <p>[SD] 7.3.1. Ground Maintenance (grass cutting, pruning and footpath maintenance) A plan for the future management of town spaces between the JPC, SDC and WCC.</p> <p><i>[Prompted by resident Jane Blaynee]</i> [SD] Discussion only.</p> <p>7.3.2. Parish Tree Maintenance Cllr McCaskie to make a presentation on the plans for updating tree maintenance. [SD] Discussion only.</p> <p>7.3.3. Cutting of wilding area at Littleworth, quote from Jon Vale £75.00 plus VAT</p> <p>[DR] Decision Required by JPC [EA] Jon Vale £75.00 plus VAT</p> <p>7.4 Formation of Finance Working Party Cllr McCaskie to propose the formation of a working party for monitoring financial matters, including grant awards and payment of contractors. [SD] [DR] Decision Required by JPC</p>
Cllr Broadbent	<p>7.5 Debris on New Road Henley Cllr Broadbent to raise the matter of Trees & debris felled about 3 months ago are still on the side of the road 50yds from the Lights on New Road</p>



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
SEPTEMBER 4TH 2023

8. Chair's Report

8.1

Report on Meeting with Birmingham City Football Club

Chair to update all on the meeting with her and the Clerk at the invitation of BCFC on the matter of community outreaching as new tenants of the old Warwickshire Colleges grounds in south of town.

8.2

Remembrance Sunday Commitment by JPC

Chair to report on the conditions passed to the JPC for the Remembrance Day Celebrations on Sunday the 11th of November 2023. Members should read these conditions which were circulated to all members on the 19th of August last.

[SD]

9. Clerk's Report

9.1

Urgent Repairs to wall in Croft Car Park

Clerk to update all on this project.

9.2

Completion of the Transfer of the Lease for the Croft Car Park.

The Clerk will seek final approval from members on the transfer of the lease which now includes the sliver of land in the central area of the car park

[SD]

9.2

Shakespeare's England [Renewal of Agreement 2023]

Clerk to raise with members concerning the benefits or otherwise of this agreement going forward.

[SD]

10. Any Other Councillor's Reports

The Chair will invite Members to speak on any subject they wish to bring to the attention of the Council and residents of Beaudesert & Henley in Arden which are deemed to be of interest and benefit to the community. All comments will be minuted by the Clerk and supported by documents if required.

11. Next Meeting

Monday 2nd of October, 7.00 pm at the Memorial Hall, Station Road, Henley.

Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]