



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
AUGUST 7TH 2023

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Signed  **Ray Evans** – Parish Clerk Date Issued: **31.07.2023**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [03.07.2023] **[DR]**
4. District and County Councillor's Reports **[SD]**

4.1 Chair will introduce Cllr Manuela Perteghella (Welford on Avon) to say a few words on her recent appointment.

Cllr Perteghella was recently appointed the Parish Council Champion for Stratford on Avon. This role has several objectives: to raise awareness and have regard of issues affecting Parish and Town Councils within the District Council; to be the first point of contact for Parish and Town Councils in the event of concerns relating to dealings with the District Council (liaising with the ward member as appropriate); to ensure that Parish and Town Councils views are taken into account when the District Council undertakes consultation; to encourage joint training events; and, perhaps most importantly, to facilitate discussions in relation to the possibility of devolving services to parish councils.

5. Finance and Banking

5.1 Payments made since last meeting which were NOT listed for consideration

Creditor	Gross	Net	Provision
HMRC	839.40	839.40	June PAYE & NIC
Fasthosts	13.96	11.64	Direct Debit payment
Orbit Housing	56.03	46.70	Rental on garage [DD]
SDC	2,419.00	2,419.00	23/24 CCTV in Henley
YourLocale	900.00	750.00	NDP Consultant retention payment
Vonage	17.40	14.50	Emergency telephone service [DD]



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5.2 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Andy Loos	264.00	220.00	Rental for June 2023
DM Payroll	60.00	60.00	Half year payroll services
RoSPA	566.40	472.00	Annual survey of children's play area
T Mousley & Sons	816.00	680.00	Emergency works Milking Lane
T Mousley & Sons	1,272.00	1,060.00	Emergency works Station Road
Andy Loos [2]	252.00	210	Rental for July 2023
Colin Harrison	1,775.00	1,775.00	Grass cutting and upkeep services

5.3 Income received since last meeting

Debtor	Amount	Provision
Napier Parking [Zero VAT]	1,240.87	Parking fee collection [Croft]
Allotment Plot Holder Fees	75.00	July 2023 [Zero VAT]
Interest [Zero VAT]	101.99	Interest on Deposit Account July 23
Total	1,417.86	

6. Banking & Accounts

Full details of banking can be found on the website under the heading **FISCAL**.

Lloyds Bank Deposit Account Balance at 31.07.2023	£140,000.00
Lloyds Bank Current Account Balance at 31.07.2023	£11,180.40

7. Members Items and Planned Expenditure

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.

Proposer	Provision
Cllr Okey	7.1
	Grant Funding - Terms and Conditions Review Cllr Okey will propose adoption of the revised terms and conditions for the Granting Application and its execution. NOTE: There are three requests for a grant - please see supporting documents listing on Meetings Page JPC website.
	[DR] Decision Required by JPC [SD] Please see supporting documents on website
	7.2
	Grant Applications Cllr Okey will advise members on recent applications and possible implications created by revised terms and conditions, [DR] Decision Required by JPC



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	<p>7.3 Safety Railings – Curtilage to the Co-op and One Stop Cllr Okey will make a presentation in support of a resident's request for barrier railings adjacent to yellow lines outside these premises on the High Street.</p> <p>Background <i>[This matter has been debated by JPC during 2019-20, meetings held with JOC, Warwickshire Police and John Horner [WCC] Three options were tabled,</i></p> <ol style="list-style-type: none"><i>1. Speed bumps</i><i>2. Buildouts at Guild Hall</i><i>3. Pedestrian safety railings running between pedestrian crossings.</i> <p><i>Outcome: WCC wanted £1,000,00 for consultation and design study, JPC shelved project influenced by pandemic.]</i></p> <p>Discussion only</p>
	<p>7.4 Riverlands Footbridge Repairs Cllr Okey will update members on progress towards the repairs on the northern footbridge in Riverlands.</p> <p>Discussion only</p>
	<p>7.5 Additional Waste Bins – Riverlands Cllr Okey will raise the issue of additional bins and refer to a recent estimate of costs for SDC, following the SDC response as follows:</p> <p><i>Dear Ray, The bins are due on Mondays in Henley. Have they been emptied today? If you wanted additional bins then the PC would need to pay for the bin, installation and the servicing as below per bin.</i></p> <p><i>£250 bin - £150 installation - £133 service, once per week.</i></p> <p><i>All above plus VAT.</i></p> <p>Discussion only</p>
Cllr Clark	<p>7.7 River Alne Pollution Cllr Clark will comment on a report from residents on the conditions causing concerns about possible pollution in the waterway.</p> <p>Discussion only</p>



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	<p>7.8 Planning & Development Committee [JPC] Cllr Clark to address members on the outcome of the committee's recommendations for the adoption of a revised set of Terms of Reference. [DR] Decision Required by JPC</p>
Cllr B Turner	<p>7.9 Public Pathway – The Mount Cllr Turner will report on his meeting with Andy Robinson, Forward House Group on improvement to the access pathway to the Mount at Beautesert Lane.</p>
Cllr S McCaskie	<p>7.10 Allotment Plot Management and Availability Cllr McCaskie will update members on recent actions with plot holders in the matter of upkeep of plot availability. Discussion only</p>

8. Chair's Report

8.1

Upgrade – Allotment Pathway Bear Lane Approach

The Chair will highlight the need for an improved pathway to make access possible **for all** by way of a ramp or otherwise, she will outline recommendations put forward by Colin Harrison [Town Lengthsman] and Cllr McCaskie and provide an approximate budget for the works.

Discussion only

8.2

Henley's High Street Frontages Clean-up Campaign

The Chair will request that members actively join in a campaign to encourage owners of residential and commercial premises to tidy up their frontages [Lords Waste]. She will also ask the Clerk to approach WCC and SDC on pavements upkeep.

[DR] Decision Required by JPC



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9. Clerk's Report

7.6

Urgent Repairs to wall in Croft Car Park

Following the minutes recorded in the meeting of the 3rd of July last, despite the councillors efforts to secure a further quotation for this job, no such offers have been received other than from LPH Construction. The Clerk will ask members to reach a decision as to whether he should proceed with said builder for these urgent works to commence on the 19th of August next.

[JPC are responsible for upkeep of car park boundary walls and fences]

[DR] Decision Required by JPC

[EA] Expenditure Action

Maximum Expenditure £2,200.00 plus VAT

Update on Residents Parking Permits

10. Any Other Councillor's Reports

The Chair will invite Members to speak on any subject they wish to bring to the attention of the Council and residents of Beaudesert & Henley in Arden which are deemed to be of interest and benefit to the community. All comments will be minuted by the Clerk and supported by documents if required.

11. Next Meeting

Monday 4th of September, 7.00 pm at the Memorial Hall, Station Road, Henley.

Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]