



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR PLANNING COMMITTEE MEETING
AUGUST 7TH 2023

A PUBLIC SESSION: The public were given an opportunity to speak by the Chair before the business meeting.

Best practice for the publication of Minutes taken at Parish Meetings, as recommended by the Society of Local Council Clerks, and conforming fully with The Local Government Act 1972 sch. 12 para. 41.

Parishioners are not normally named in minutes as attendees or in terms of representations made unless necessary for the performance of a council's statutory duties, functions, and contracts. Doing so creates the potential for Data Protection issues and as parishioners are not formally part of a parish council meeting doing so serves no purpose. Minutes are normally a record of decisions made and little else. It is not necessary to produce a verbatim record of what individual Councillors have said, unless they specifically ask for their comments to be recorded. It is rarely necessary to record details of debate (examples of when it would be material to do so would be in evidencing that appropriate advice had been considered, or risks assessed in relation to decisions). Decisions made in council meetings are immediate and do not need the minutes to be approved before they are enacted

In Attendance: Cllrs Clark [Chair], Andrews, Broadbent and McCaskie

Present: The Clerk, there were 5 members of the public present.

1. Apologies for Absence

M1

RESOLVED: Apologies received and accepted unanimously by the Planning Committee for the absence of Cllr Tomlinson

2. Declarations of Interest

M2.

None received by the Clerk

3. Acceptance of Minutes of the last Meeting [03.07.2023]

M3.

RESOLVED: All members present at the meeting on 3rd of July 2023, confirmed they had read the content and found it to be a true and accurate record of the proceedings.

4. Committee Terms of Reference/Meeting for debate and if appropriate, recommendations taken forward to the Ordinary Meeting for further consideration and if appropriate adoption by the JPC.

M4.

The Chair said that the document was posted on the website and asked all assembled if they had read the revisions to this document and received no negative responses. He summed up the two major changes to the ToR as follows:

1. That any references to the committee having the power of delegation had been removed,
2. That the JPC Planning Committee members were not required to seek comments for adjacent property owners to the target application as that this was a SDC remit only.

RESOLVED: All agreed that the revised document was suitable for purpose and happy to make a recommendation to adopt said ToR to the full body council at the Ordinary meeting following.



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5. Current Planning Applications

M5.

App. Ref	Address	Works to Carried Out
23/01768/FUL	Camp Hill Farm	NO OBJECTION
23/01798/FUL	172 High Street	NO OBJECTION
23/01975/TPO	1 De Montfort Court	PENDING
23/011301/VAR	Arden Road/Chingley Bank	VARIATION
23/01808/TREE	The Black Swan	NO OBJECTION
23/00927/FUL	1 High Hurst Cottage	PERMISSION GRANTED 07.09.23
23/01914/FUL	237 High Street [G2 listed]	PENDING
Late Applications		
23/01758/FUL	6 Beldesert Close	2 storey extension PENDING
23/02092/TREE	58 High Street	PENDING
23/01558/FUL	1 Mayfield Drive	WITHDRAWN

6. The matter of concern, application 21/02905/FUL [Goldsmiths Yard]

M6.

The Chair asked the Clerk to comment.

{Now named Deers Leap}

The Clerk said he had been in conversation with SDC enforcement and that they had visited the site and were satisfied that the construction was fully in line with the permissions they issued to the application. Following an observation from a resident , the Clerk further reported that the windows sited on the north gable, were obscure glass, but all were opened thus defeating their purpose. He confirmed that enforcement had raised this with the contractor who said this was purely for ventilation allowing plaster to dry etc. and that before occupation, all the windows to this elevation would be permanently sealed.

7. Reference to NDP report in main meeting

M7.

The Chair updated all assembled:

- 1. That the NDP had been submitted and was now subject to a statutory consultation prior to be passed to the examiner.**
- 2. Updates on the progress of the NDP were available on the website.**
- 3. A further public consultation, tentatively planned for Saturday 14th October at the High School. Further publicity will follow.**

8. Other business matters

M8.

There was no other business

9. Date of next meeting

The next panning meeting with be Monday the 4th of September at 6.30 pm at the Memorial Hall.