



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
DECEMBER 4TH 2023

The Minutes of the Ordinary Council Meeting of the Beaudesert and Henley in Arden JPC took place on Monday the 4th of December 2023 at 7.00pm in the Baptist Church Hall, Henley in Arden.

Present: Cllrs Andrews [Chair] Okey, Turner, Brady, Tomlinson, Clark and Broadbent. Cllrs Shenton, WCC, and Rice SDC, representatives of the Henley Fire Brigade and members of the Henley Flood Prevention Working Party.

In Attendance: 11 members of the public.

MAIN TOPICS:

Henley Fire Service

Flooding Update

Formation of a Finance Working Party

Clerk's New Laptop

PA System for Meetings

Employees Remuneration Management

Public Participation Session

Chair asked if there were any issues which members of the public wished to raise and these included an update on the bicycle rack to be positioned outside the old Barclays Bank, a request for more data on fee collections at the Croft car park and a resident thanked the JPC for the excellent border signage sited at the north of the town on the A3400.

1. Apologies for Absence

M1

Apologies were received and accepted from Cllr McCaskie

2. Declarations of Interest

M2

There were no declarations made.

3. Acceptance of Minutes of the last Meeting [06.11.2023]

M3

Minutes of the ordinary meeting held on the 6th of November 2023 to be approved and signed.

It was RESOLVED that the Minutes of the meeting held on the 6th of November 2023, were confirmed as a true record and signed by the Chair. This motion was proposed by the Chair and carried unanimously by all those present at the meeting.

4. Proposed Changes in the Fire Service Provisions in Henley

The Chair will open up a debate on the issue and invite pertinent comments from the floor about the published changes in the service, its affect on Henley and how residents can make representations to WCC in time for their December consultation.

M4

Members of the Henley Fire Fighters made a presentation to the assembled to include visual displays covering the new proposals from the WCC, in particluar, the possibility of the Henley station losing it's 'on-call' service and being downgraded to a 'surge' attendance facility. The summary was that if these measures are adopted Henley along with other south Warwickshire hamlets, will lose a considerable amount of cover and incidents on the M40/M42 corridor will not be serviced efficiently. Residents can find out more by visiting



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the JPC website where the visual presentation can be viewed. Cllrs Shenton and Rice pledged their support in coordinating a non-political rejection of the measures when the consultation is launched by WCC. Further, Cllr Shenton, urged the JPC to mount their own publicity campaign and the collection of residents views to support the County and District efforts.

It was noted by the JPC that they were disappointed by the very poor turnout by Henley residents and that a comprehensive supporting campaign using door to door leafleting and balloting will commence very shortly.

5. Flooding in Henley

The Chair will ask Cllr Bryn Turner to update the meeting on the progress of the recently formed **Henley Flood Prevention Working Party**, which will include brief presentations from residents in the team.

M5.

Cllr Turner reported that he had met with the **Henley Flood Prevention Working Party [HFPWP]** and that a plan of action had been agreed, the salient points are:

- **A] Physical Defence & Drainage Team will work with local authorities and agencies in order to identify locations where the River Alne overflows and to learn more about the WCC initiative on flooding prevention measures.**
- **B] Non-Physical Activities Team to engage with:**
 - **Communications with the town**
 - **Residents self-help issues**
 - **Managing street cleaning activity**
 - **Ensuring compliance with Flood related planning issues**
 - **Liaison with the National Flood Forum**
 - **To build a dossier of information and data**

It is understood that the HFPWP will hereafter report back to the JPC on their progress and that such information will be made available to the public on a dedicated page on the JPC website.

- 6. County & District Reports [SD]** The Chair will invite Cllrs Shenton and Rice, to report to all assembled on matters of interest to residents, in particular outstanding issues appertaining to the 20MPH works in progress, drain cleaning, and any issues relevant to the Fire Service and Flooding debates exercised under Items 4. And 5. Above.

M6.

Please take the time to visit the JPC website and read the District and County updates. Cllr Shenton reported that the 20MPH repeaters were being installed and that road surface roundels would be provided soon.

7. Finance and Banking

7.1

Finance Working Party

The Chair will invite Cllr Okey, to form a Finance Working Party, the group will oversee matters of expenditure, staffing costs, and the formulation of the budget for the period of administration, to review fiscal practices and report back to the full Council periodically on their observations and opinions. Members to vote in support or otherwise on this proposal.



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M7.1

Cllr Okey reported that she was happy to form a Finance WP. It was **RESOLVED** that said WP would consist of **FOUR** members, Okey [Chair], Andrews, McCaskie and Clark, the motion was supported unanimously by all members present.

7.2

Payments made since last meeting which were NOT listed for consideration

Creditor	Gross	Net	Provision
Orbit Housing	56.03	46.69	Storage renting costs
HMRC	1,468.73	1,468.73	PAYE & NI
Gary Nicklin [Art Attack]	75.00	75.00	Urgent artwork for town website
Slack Communication	72.76	60.63	Members forum facility
Henley RBL	30.00	30.00	Wreath for Remembrance Service

7.3 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
T Mousley	1,044.00	870.00	Littleworth Willow
Henley Focus	350.00	350.00	4pp Newsletter December 2023

7.4 Income received since last meeting

Debtor	Gross	Net	Provision
Lloyds Bank	121.59	121.59	Interest on Deposit Account
Lloyds Bank	65.61	65.61	Interest on Reserves Account
Napier Parking	1,053.30	1,053.30	Croft Tariff Charges
SDC	2,240.99	2,240.99	CIL Payment

M7.2, 7.3 and 7.4

The Chair asked if all members had inspected the data for finance published in this agenda and it was **RESOLVED** the data was approved unanimously by members.

8. Banking

Lloyds Bank Deposit Account Balance at 27.11.2023	£110,248.74
Lloyds Bank Reserves Account Balance at 27.11.2023	£61,730.69
Lloyds Bank Current Account Balance at 27.11.2023	£11,515.32

9. Members Planned Expenditure [EA]

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.

9.1

New JPC Laptop

Chair to propose that Council agree to expenditure amounting to a maximum of **£1,200.00** to cover the cost of purchasing a new JPC laptop for use by the Clerk to replace the faulty unit purchased some 6 years ago.

M9.1

Following a brief discussion, it was **RESOLVED** that the Clerk be instructed to purchase an updated version of the present PC, namely, the ASUS, ZenBook, at no more than **£1,200.00** maximum. The motion was carried unanimously by all members present.



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9.2

Gifting

The Clerk will propose that the service provided free of charge by the Internal Auditor for the previous 12 months be recognised by a presentation from the JPC of a bottle of Christmas Cheer [£20.00 maximum] [EA] [DR]

M9.2

Following a brief discussion, it was **RESOLVED** that the Clerk be instructed to purchase said gift at no more than £20.00 maximum. The motion was carried unanimously by all members present.

9.3

Metalwork Repairs Footbridge at Prince Harry Road

Chair will propose that the JPC seek tenders from, and if appropriate, engage with an adequately qualified engineering company, to make carry out necessary repairs to this footbridge for no more than £3,000.00 maximum. [EA] [SD] [DR]

M9.3

The Clerk reported that he had sought three quotations for this work, which will include replacement handrails and cross members in treated steel as the existing oak timber members were deteriorating badly. Only one offer was made, see supporting documents, that this was the company that had successfully repaired the Riverlands footbridge some months earlier, and at that time, their bid was the most competitive. The Clerk reported that the company [Bates Welding] had confirmed that they held full public liability insurance, adequate cover for hazardous working sites and that a full risk assessment would be undertaken prior to works starting.

Based on this situation, the Chair proposed that if no additional quotes are forthcoming, the JPC engage the services of Bates Welding, at a cost of no than £3,000.00 maximum. It was **RESOLVED** that the Clerk should engage the company for this work, and the Chair's motion was carried unanimously by all members present at the meeting.

10. Chair's Report

Improved Communication at Meetings

The Chair will propose that the JPC investigate the feasibility and cost implications for adopting an audio-visual public address system which can be used at any venue selected for the various meetings they conduct throughout the year. Cllr Broadbent will provide supporting information.

M10

The Chair proposed that the meetings would be improved by an audio system and asked that Cllr Broadbent provide more information about the system used by SDC.

11. Clerk's Report

Schedule of Meetings 2024

Clerk will present the schedule for meetings of the JPC during 2024 and on acceptance by full Council will publish the document of the JPC website

M11

RESOLVED, the full council approved the schedule, and it will be posted on the website forthwith.

12. Members Reports

The Chair will ask all members if they wish to report to full Council on any pertinent matters.



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M12

Cllr Turner updated all on the progress of the home insulation improvement initiative and that anyone wishing to have a survey should contact him via the Clerk.

13. Current Planning Applications

Cllr Clark [Chair of Planning and Development Committee] will ask members to comment on the following applications and instruct the Clerk where appropriately, to enter their findings on the SDC Planning Portal. At the discretion of the Chair, comments from the floor on any of these applications will be taken into account in their decision making.

App Ref	Address	Works
23/03169/TPO	Yew Tree Gardens Estate B95 5HP	Reductions to Willow and Blue Cedar M13.1 RESOLVED- No Objection
23/03157/FUL	9 Ashbury Court, B95 5AF	Single storey extension M13.2 RESOLVED- No Objection
23/03071/LBC	The Burrow, 245 High St, B95 5BG	Single storey extension M13.3 RESOLVED- No Objection Proviso: Party wall issue to be raised.
23/03070/FUL	The Burrow, 245 High St, B95 5BG	Single storey extension M13.4 RESOLVED- No Objection
23/02925/FUL	17 Glenhurst Road, B95 5HZ	Single storey front, one and two storey rear M13.5 RESOLVED- No Objection Proviso: Aware that an objection has been lodged on the SDC portal
23/02659/TPO	Yew Tree Gardens Estate B95 5HP	Remove Scots Pine, reduce Beech M13.6 RESOLVED- No Objection

All planning applications were approved unanimously by all members present at the meeting.

M13.7

Cllr Clark [Chair of Planning] updated the assembly on the news that the SW Local Plan and our own NDP had been delayed and, despite a plea for the JPC to bring forward milestone dates, no response had been received. He reiterated that it was vital that the JPC ensure that no further slippage would occur. That Henley was outside the SDC core infrastructure policy which may create an imbalance between housing development without adequate infrastructure. He confirmed to all that the JPC would lodge their comments with the SDC Cabinet on Monday next, the 11th at Elizabeth House.

14. Residents Forum

The Chair will ask the residents in attendance to provide the Council Members with their aspirations for improved or new community needs for 2024, followed by an invitation by the Chair, to join with the JPC in partaking of some modest Christmas cheer!

M14

The Chair duly invited all residents' to join them in a little Christmas cheer an opportunity to ask your Councillor's what their aspirations and needs might be for 2024.



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15.Next Meeting

Subject to approval [Item 9.3] above, Monday 8th January 2024, 7.00 pm at the Memorial Hall, Station Road, Henley.

Meeting closed at 8.45pm

Signed.....

Date

DRAFT