



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
FEBRUARY 5TH 2024

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

CLERK'S NOTES:

There will be **no separate Planning Meeting** tonight, but updates on the NDP, the 20 MPH status and Rights of Way, from the Chair of the Planning and Development Committee, under **Item 11** on this agenda.

MAIN TOPICS:

Henley Fire and Rescue Presentation [Terminates at 7.30pm]

By the County Council Portfolio Holder, Andy Crump, The Chief Fire Officer, Ben Brook]

Flood Defence Working Party in Henley

High Street Entrance Gates and Planters

Draft Budget 2024-2025

Lifebuoy for Riverlands Pond

Croft Car Park Lighting & General Upkeep

Claim for Damage [Storm December 2023]

Croft Car Park Review [JPC & Napier]

Improvements to JPC website

Colin Harrison Retirement

Signed  **Ray Evans** – Parish Clerk Date Issued: **30.01.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [09.01.2024] **[DR]**
4. A presentation by WCC representatives on the matter of Henley Fire Station's role in the future presently **under consultation**, followed by a **25 minute Q&A session** at the discretion of the Chair.
5. **County & District Reports [SD]** The Chair will invite Cllrs Shenton and Rice, to report to all assembled on matters of interest to residents.

6. Payments made since last meeting which were NOT listed for consideration

NB: All items are either ongoing direct debits agreed by full Council or, payments made, following a majority vote by balloted members on the JPC Slack comms platform.

Creditor	Gross	Net	Provision
Orbit Housing	56.03	46.69	Garage rental
YourLocale Limited	1,200.00	1,000.00	NDP urgent consultation [Slack Vote]
Slack Communications	84.00	70.00	Hosting charges Comms Platform
T Mousley	552.00	460.00	Emergency tree works [Slack Vote]
ICO	35.00	35.00	Data protection annual fee

SD = Supporting Document. **DR** = Decision Required **EA** = Expenditure Action



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7. Creditors payments for consideration by Members [None Outstanding]

Creditor	Gross	Net	Provision
Henley Focus Magazine	350.00	350.00	Newsletter delivered separately to all.
Huw Gray	136.56	113.80	Concrete slabs for gateway planters
R Adams & Sons	96.00	80.00	Sand for sandbags held at St Nic's Church
Colin Harrison	935.00	935.00	INV 905900 [£60.00 materials, £875.00 lab]

8. Income received since last meeting

Debtor	Gross	Net	Provision
Lloyds Bank	108.02	108.02	Interest on Deposit Account
Lloyds Bank	63.83	63.83	Interest on Reserves Account
Napier Parking	1,982.70	1,982.70	Croft Tariff Charges
SDC	362.59	362.59	Reimbursement for grass cutting [CIL]

9. Banking

Lloyds Bank Deposit Account Balance at 30.01.2024	£100,000.00
Lloyds Bank Reserves Account Balance at 30.01.2024	£61,864.32
Lloyds Bank Current Account Balance at 30.01.2024	£5,322.45
Total	£167,186.77

10. Flood Prevention Working Party

Clerk/Chair will update members and the public on the actions in hand by the group.

11. Members to be updated on Progress of NDP, High Street Speed Limit and Rights of Way Issues

Cllr Clark [Chair of Planning and Development Committee] will update all and invite questions for members and the public.

App Ref	Address	Works
None in Hand		

12. High Street Entrance Gates and Planters

The Clerk will present the members with an update on the progress of this project.

13. Draft Budget 2024/2025

Chair of the JPC Finance Working Party will update all on the draft budget 2024-2025

14. Chairs Report

14.1 The Chair will announce to all on the matter of Town Handyman, Mr. Colin Harrison, retiring from his duties in Henley, and wish him a happy and successful future in his future down in Cornwall.

14.2 The Chair will update assembled on the planned meeting organised by the Warwickshire Fire & Rescue Service at the **Henley High School**, main hall, on **Thursday the 22nd of February 2024, commencing 6.30pm.**



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14.3 The Chair will update members and the public on the progress being achieved by the Flooding Prevention Working Party

14.4 The Chair will ask members to consider the fitting of new lamps in the Croft Car Park and removal of ivy growth as appropriate on one of the lighting stanchions. This represents a highly specialised and high risk project which must be entrusted to a qualified contractor only. Local electricians have not been suitable for consideration. **Cost - no more than £1,000.00 [SD] [DR] [EA]**

14.5 The Chair will invite members to debate on the possible content of a review to take place between the **JPC and Napier Car Parking Limited**, in consideration of the management and parking fee charges for the remainder of the two year contract [Commenced February 2023]

14.6 The Chair will ask members to consider and if appropriate adopt the services of a grass cutting contractor within the terms and conditions already set out in the Ordinary Meeting of the 6th of November 2023. Cost for season's contract, consisting of 18 cuts each at Riverlands, Jubilee, Littleworth and the Town's west-side pedestrian areas, **no more than £11,000.00 [DR] [EA]**

15. Clerk's Report

15.1 The Clerk will ask members to consider the replacement of the vandalised lifebuoy station at the nature pond in Riverlands at a cost of **no more than £350.00. [SD] [DR] [EA]**

15.2

The Clerk will advise members of a claim for costs accrued from a resident concerning damage caused by a tree on JPC land which fell in high winds in late December causing damage to the neighbouring fence and shed withing the residents gardens. Documentation covering this event can be found in supporting documents on the website. Subject to acceptable insurance underwriting or otherwise, the **cost limited to ££860.00** excluding VAT **[DR] [EA]**

15.3

The Clerk will provide additional quotations for a PA sound system in response to public requests for better audibility at meetings. The cost for this equipment will not exceed **£1,500.00** excluding VAT. **[DR] [EA]**

16. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

17. Next Meeting