



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
APRIL 22ND 2024

Here are the Minutes of the Ordinary Council Meeting of the Beaudesert and Henley in Arden JPC, which took place on Monday the 22nd of April 2024 at 7.00pm in the Memorial Hall, Henley in Arden.

Present: Cllrs Andrews [Chair], Turner, Tomlinson, Clark, and McCaskie.

In Attendance: District Councillor Rice, the Clerk to the Council and 14 members of the public were in attendance.

Public Session: A small number of residents raised issues, all of which **were noted by the members and Clerk**, and will be **acted upon and reported about at the next ordinary meeting** if appropriate.

MAIN TOPICS:

Road Closure – Remembrance Sunday 10th November

The JPC Capital Programme 2024-2027

Delegated Responsibilities Proposal for Members

Local Planning Update & Planning Applications Received

1. Apologies for Absence

M1.

Apologies were received and accepted from Cllrs Broadbent, Okey and Rouse

2. Declarations of Interest

M2.

There were no declarations made.

3. Acceptance of Minutes of the last Meeting [04.03.2024]

M3.

It was RESOLVED that the Minutes of the meeting held on the 4th of March 2024, were confirmed as a true record and signed by the Chair. This motion was proposed by the Chair and carried unanimously by all those present at the meeting.

4. **County & District Reports [SD]** County Councillor Shenton sent his apologies for being unable to attend. Cllr Rice, reported to all assembled on matters of interest to residents. His report is posted on the website.

5. Payments made since last meeting which were NOT listed for consideration

*CLERK'S NOTE: The JPC held the Annual Parish Assembly Meeting on Monday the 8th of April 2024. This was NOT a business meeting so in order to accommodate their creditors a statement was issued on the Slack Comms platform to ALL members, listing such creditors no objections were received and payment was sanctioned by the Chair of the JPC accordingly, these creditors are marked thus ** in the following table.*

Creditor	Gross	Net	Provision
Edge IT	160.80	134.00	Administration Charges 2024-2025
Gary Power [Contractor]**	600.00	600.00	Emergency Repairs Prince Harry
Henley Focus**	350.00	350.00	February Newsletter
Shakespeare's England**	538.00	448.33	Publicity & marketing fees
DM Payroll**	20.00	20.00	Payroll services
GS Adams Electrical**	960.00	800.00	Croft Car Park Lighting upgrade [DD]



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GS Adams Electrical**	717.60	598.00	Croft Visit 2
The Station Henley**	324.00	324.00	24-25 Rental costs for pre-meetings
Colin Harrison**	175.00	175.00	Final payment for upkeep
EH Smith**	133.14	110.95	Timber for Prince Harry Road
Thomann**	1,739.00	1,449.20	Sound equipment for Public Meetings
EH Smith**	68.88	57.40	Materials for Prince Harry Road
Luca Loves Pizza**	150.00	150.00	Supporting Assembly Meeting 8 th April ¹
The Station Henley**	144.00	144.00	Supporting Assembly Meeting 8 th April ²
Morrisons**	61.53	61.53	Supporting Assembly Meeting 8 th April ³

^{1, 2 & 3} Catering support for Assembly Meeting food, wine, soft drinks and sundries [Budget £500.00, expenditure - £355.53] Slack Ratification 13th March **NO OBJECTIONS**

5. Grant Award Payments 2024-2025

Awards granted by full JPC, Meeting on the 6th of November 2023, **Minute M7.4** [Unanimous]
All parties have been informed by separate correspondence.

Recipient	Amount
Guild Hall Trust	2,500.00
Joseph Hardy Trust [HC]	3,600.00
Henley Community Library	4,500.00
The HUB at Henley	5,000.00
Combined Churches in Henley	800.00
Henley Christmas Lights & Panto	5,000.00
Friends of Henley Station	2,500.00
Friends of Shakespeare's Line	2,500.00
HADS [Amateur Theatre in Henley]	1,000.00
TOTAL GRANTING AWARDS 24-25	27,400.00

6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Network Rail	314.11	270.99	Water supply under Bear Lane [Allotments]
WALC	996.80	873.00	Annual Subscription 24-25

Any late request for payments may be presented by the Clerk for consideration by members.

The Clerk raised the matter of an urgent job to repair a pothole on the Croft car park which was dealt with by Ingon Tarmac at a cost of £60.00 plus VAT. Members were asked to accept early payment [No Objections]

7. Income received since last meeting [@ 16.04.2024]

Debtor	Gross	Net	Provision
Lloyds Bank	95.21	95.21	Interest on Deposit Account
Lloyds Bank	64.04	64.04	Interest on Reserves Account
Napier Parking	153.01	153.01	Croft Tariff Charges & Permits
Allotments	475.00	475.00	Plot Fees

M5, 6 & 7

The Chair asked if all members had inspected the data for finance listed in the agenda and published on the official website. It was **RESOLVED** all of the transactions and data reporting were approved unanimously by members.

8. Banking

Lloyds Bank Deposit Account Balance at 22.04.2024	£62,095.21
Lloyds Bank Reserves Account Balance at 22.04.2024	£62,065.05
Lloyds Bank Current Account Balance at 22.04.2024	£785.63



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Total

£124,945.89

M8.

Chair asked members to take note of the financial status and comment. **RESOLVED** there were no issues raised with the banking statements to 22.04.2024.

9. Road Closure for Remembrance Day Sunday 10th November 2024

The Chair will propose that the Council make a formal application for the closure of the High Street [Station Road to St Johns Church] to Stratford District Council. That the closure period for the requisite allowing a procession to take place to and from the Church and the Memorial Hall. That the nature of the procession and its attendance ceremonies be the **subject of a further meeting.**

M9.

The Chair reminded all that the JPC did not make any arrangements for a parade in 2023. She asked the Clerk to approach SDC on the matter of road closure for 2024. Cllr Rice raised the matter of possible charges for road closures in future from SDC and would make enquiries. **THREE** members of the JPC were absent, so any decision on this matter will be raised at a later meeting when costs for road closure were available. Cllr Tomlinson reminded all that the procession was dropped by Henley RBL in 2023 as there had been an accident at a similar event elsewhere in the area. Members were asked if they were agreeable to participating provided costs were known and the majority raised their hands in favour.

10. The JPC Capital Programme 2024-2027

Cllr Clark will present a non-costed schedule of proposed capital projects for consideration by members and to advise the community in order to enable a plan for expenditure be constructed for further consideration at selected future meetings. Please refer to supporting documents on the JPC website for more information.

M10.

A presentation was given by Cllr Clark, his summary is posted on the website. The purpose of the presentation was to make residents aware of longer term capital projects which fit in with the priorities listed in the NDP. Cllr Clark invited all present to look at these broad proposals on the document posted on the website. He highlighted such items as a permanent toilet facility on Riverlands which would be presented to residents if they felt this was *needed* and what costs might be involved. He said that all planned capital projects would be treated with scrutiny and taking the community's views fully into consideration at every stage. He cautioned that these were mid to longer term projects which may well take a full term of administration and beyond to facilitate. He promised that this programme will be presented and updated at ongoing meetings hopefully culminating in expenditure which is both desirable by the community and of use to the settlement at large.

11. Delegation of Responsibilities [Members]

The Chair will propose that members consider **roles of responsibility** for the range of aspects which support the JPC in the provision of care and services for the community. A supporting document is published on the JPC website setting out such responsibilities. **Body Council will debate and vote on this proposal.**

M11.

The Chair explained the need for delegated responsibilities for members as a matter of accountability and clarity for the public. The Clerk requested the matter be postponed



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as three members were not present, all those present however, agreed to a 'delegated structure' in principle.

12. Local Planning Update & Outstanding Planning Applications

Cllrs Clark & Tomlinson, will present an update on this matter for the benefit of the members and public to include the latest developments leading up to the NDP referendum [30th May 2024] along with longer term plans which are vital in reaching a **legal status for the Henley NDP**. This will be illustrated by a slide show; a **pdf version** can be downloaded from the JPC website under supporting documents

M12.

Cllr Clark updated all on the NDP. He advised that work on the SWLP was proceeding and sites for development on green belt land were being assessed and likely to be published in November or December this year unless affected by a general election. As for the referendum, he stressed that a large turnout would be vital in convincing the local authority how important the issue was within the community and would provide added impact when decision making was needed.

He sighted Long Marston as a good example of support from the residents where a 32% turnout had been reported, he felt sure Henley could match that.

He made a call for residents to join in with the JPC in the review of the NDP following the referendum, referring to them as ambassadors for the town. [Several members of the public offered support in delivering publicity leaflets to all dwellings in the Beaudesert & Henley Parishes]

He warned that the JPC were not allowed to ask voters to vote yes but Henley needed to turn out in large numbers to vote.

He urged all that it would be foolish to bury their heads or to refuse any development applications but rather having the strength of the NDP to safeguard the process to say yes to development provided it as the right development such places which had been selected and published in the final NDP.

He pointed at press reports confirming that all three political parties were committed to an increase in national house building and without a clear direction within the NDP Henley stood the chance of being overwhelmed by outside pressure to build.

Cllr Rice intervened asking what the JPC would do to get this message across to the public, would the JPC publicise through public meetings and in the media etc?

Cllr Clark said the JPC would strive to make residents aware of the importance of a 'complete' NDP, but that plans had not been decided on yet, work was in progress and would be made clear as the campaign unfolded.

Cllr Clark asked the Clerk to remind all about voting procedures. The Clerk read out the important dates and was met by concern from one or two residents present, who, found the tight timescales worrying, particularly for the postal vote. The Clerk was asked to obtain a register of postal voters in Henley.

Due note of these concerns was recorded and will be carried forward with every effort being made by the JPC to publicise and drive the referendum to a successful conclusion.



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PLEASE VISIT THE JPC website for updates as they occur.

PLEASE TURNOUT TO VOTE THE FUTURE OF YOUR TOWN IS IN YOUR HANDS!

13. Members & Clerk's Urgent Business Matters

M13.

There were no additional business items raised.

14. Next Meeting

M14.

The next meeting will be the **ANNUAL GENERAL MEETING** to be held on Monday the 13th of May 7.00pm at the Memorial Hall, Henley.

Signed

Date.....

DRAFT