



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 8TH 2024

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

CLERK'S NOTES:

There will be **no separate Planning Meeting** tonight, assessments of all applications received have been conducted by discussion and, where appropriate, site visits. Outcomes of these applications can be viewed on the Stratford on Avon Planning Portal click on - <https://apps.stratford.gov.uk/eplanning/>

MAIN TOPICS:

Expenditure Listings

- 9.1 Upkeep of Town Gateways and Planters**
- 9.2 Deterioration of the Footbridge over the Alne at Prince Harry Road**
- 9.3 Mini Grants [Town Crier & Memory Lane Café]**

Other Business Listings

- 10.1 NDP Progress Update & Advisory Panel Set-up**
- 10.2 Play Area Upgrading Project**
- 10.3 Liveridge Hill Speeding Issues**
- 10.4 High Street Lime Trees Pruning Work**
- 10.5 Flooding Consultation – Castle Close B95 5LR**
- 10.6 Update on Community Payback Warwickshire**

Supporting documents relating to the foregoing subjects can be found on the JPC website.

Signed  **Ray Evans** – Parish Clerk Date Issued: **02.07.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Ordinary Meeting held on the 3rd of June 2024] **[DR]**
4. **District & County Reports [SD]** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents. In particular on the outcome of the General Election and she ask the said Councillors extend her invitation to the newly elected **Member of Parliament**, to attend an appropriate JPC public meeting in the late summer, early autumn of 2024.

The Chair will acquaint both Councillors on an approach made by a resident to the JPC asking for help on a matter of possible health risks in their property caused by mold growth.
All personal information withheld.



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5. Payments made since the last Ordinary Meeting. Direct debit payments are NOT included.
[Annual charges and subs, DD, delegated payments and/or Member voting at OM or on Slack]

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
Evergreens [Grant]	500.00	500.00	Mini Grant award
Stratford District Council	1971.25	1971.25	Croft car park business rates [Mislaid]
Rural Market Town Assn	120.00	100.00	Annual membership fee
HMRC	652.61	652.61	April PAYE & NIC
HMRC	641.33	641.33	May PAYE & NIC
Guild Hall Henley [Grant]	5,000.00	5,000.00	Roof appeal support
Helen Dawn Rote HCS]	500.00	500.00	Catering for Henley Civic Service
Horti Henley [Urgent]	95.00	95.00	Clearing ditch in Littleworth Park
Henley Resident [Resolved]	400.00	400.00	Compensation JPC tree stock damage
Slack Comms [DD]	75.60	75.60	Communication platform
Gary Power [Play Area 4h]	100.00	100.00	Tidy rubber chippings/clearing graffiti
Earlswood Ctr. [Resolved]	672.00	560.00	Discounted planters [Gateways x 8]
HTDL [Annual Charges]	606.00	505.00	Cloud hosting & SSL Certificate
HTDL [Annual Charges]	912.00	760.00	Technical support & minor content adds
HMRC [2023-2024]	2,044.39	2,044.39	See supporting document on website

6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Stratford District Council	2,419.00	2,419.00	Annual contribution to TWO CCTV cameras
DM Payroll	70.00	70.00	Half year admin charges [PAYE & NIC]
YourLocale	900.00	750.00	Ongoing retention fee [monthly] NDP2
Horti Henley	1,430.00	1,430.00	Upkeep of footpaths West side Henley
WS Gardens	2,160.00	1,800.00	May THREE cuts on FOUR sites [12 total]
WS Gardens	1,440.00	1,200.00	June TWO cuts on FOUR sites [8 total]
Andy Loos	523.20	436.00	TWO units 06.06-24 to 30.06.24 [Contract]
EH Smith	56.16	46.80	Planter ironmongery items
WCC	200.00	200.00	Skatepark rent 05.04.24 to 04.04.25

7. Income received since last meeting

Debtor	Gross	Net	Provision
Napier Parking	1,915.95	1,915.95	Parking fees
Allotments	450.00	450.00	Fees for plot
Lloyds Deposit Account	138.06	138.06	Interest for June 24
Lloyds Reserve Account	70.81	70.81	Interest for June 24

8. Banking

Lloyds Bank Deposit Account Balance at 30.06.2024	£1,179.15
Lloyds Bank Reserves Account Balance at 30.06.2024	£62,202.18
Lloyds Bank Current Account Balance at 30.06.24	£111,000.00
Totals	£174,381.33



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9. MEMBERS PROPOSALS & NOTES TO COUNCIL

Matters Requiring Expenditure [EA]

9.1

Upkeep of Town Gateways and Planters

The Chair will propose that the JPC engage with *Hortihenley*, local landscapers, who have successfully cleared and brought pathways in the town up to a high standard of care, on two options for the maintenance of the town gateways and planters. The estimates of cost are maximum and capped figures.

Option 9.1.1

To provide a membrane base in front of the planters to prevent weed growth and ensure a clear view for motorists entering the town all year round. That the two old concrete planters be removed for New Road site.

Total Cost no more than **£800.00 net of VAT**

Option 9.1.2

To remove the old concrete planters and tidy up the areas in front of the planters [maybe repeated a number of times during the growing period,.

Total Cost no more than **£350.00 net of VAT**.

[DR] [EA]

9.2

Deterioration of the Footbridge over the Alne at Prince Harry Road

The Chair will update members on the subject of the repair or replacement of this footbridge which was in progress with Colin Harrison but postponed on his retirement. The costs under this heading are now in need of updating and serve only to illustrate the costs involved. It is necessary for the full Council to decide on the best way forward but NO DECISION on spending will be made until the matter is resolved at the August meeting.

Option 9.2.1

A new bridge at a maximum cost of £15,000.00 plus VAT [For reference only]

Option 9.2.2

Upgrading existing bridge at a maximum cost of £9,000.00 plus VAT [For reference only]

[SD]

9.3

Mini Grants

9.3.1

Town Crier Allowances Grant

The JPC will consider the application from the Court Leet for a mini grant amounting to **£500.00** to support the costs of travelling to Town Crier events as an ambassador for the town.

[DR]

9.3.2

Memory Lane Café

The JPC will consider the application from Henley's Memory Lane Café's to match fund costs for community based outings involving up to fifty residents, to include costs of tickets and transport amounting to **£500.00** maximum by way of a mini grant.

[DR]



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10. MEMBERS PROPOSALS & NOTES TO COUNCIL

Matters **Not Requiring Expenditure, Requests for Approval to Proceed Only**

10.1 NDP Progress Update & Advisory Panel Set-up

The Chair and Cllr Clark, will update all on the status of the HNBP, following a successful referendum and provide some information about the need for advisory panel taking the NDP[2] to its next stages.

10.2 Play Area Upgrading Project

The Chair will seek approval from members to arrange for a free consultation on upgrading some of the existing play area facilities to suit disabled children.

[SD]

10.3

Liveridge Hill Speeding Issues

The Chair will invite a resident of Henley to speak on the problems they are experiencing in accessing their property on the A3400 northern approach along Liveridge Hill.

The presentation limited to 3 minutes.

10.4

High Street Lime Trees Pruning Work

The Clerk will update all present on the latest offer by WCC Forestry to prune back dangerous branch growth on the Lime Trees on the High Street.

[SD]

10.5

Castle Close Flooding – Options for Remedial Work

The Clerk will advise all that following the decision made at the Ordinary Meeting on the 3rd of June last, Minute M10.5, that he has engaged Mr. Thomas Haskey, Senior Advisor for RAB Consultants, to provide a professional assessment of the remedial work required in preventing the incident of flooding occurring in Castle Close. The visit will take place on Monday 12th of August at 11.00am, attended by Cllr McCaskie and a local resident.

10.6

Update on Community Payback Warwickshire

The Chair will update all on the present position with Warwickshire Pay Back team.

11. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

12. Next Meeting