

Beaudesert & Henley in Arden Joint Parish Council



THE NDP2 ADVISORY PANEL

INFORMATION PACK

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The Panel

Forward strategy

The Joint Parish Council [JPC] is not against development.

It has recognised that both residential and commercial development has taken place in the neighbourhood area over many years and it supports further sustainable development where this is in keeping with the character of the area and is both proportionate to the size of the Joint Parishes and is accompanied by appropriate infrastructure which mitigates any harmful impacts.

However, the constraints against development at the current time are significant.

The Stratford on Avon Core Strategy requires no further development across the Joint Parish until the new Joint Local Plan (with Warwick District Council) is adopted.

Meanwhile, Beaudesert and Henley-in-Arden is surrounded by the Green Belt which affords significant protection against most forms of development.

Even if the Joint Parish wished to allocate sites for residential or commercial development in the current Neighbourhood Development plan, it would be unable to do so because of these constraints.

When the Neighbourhood Development plan was restarted in 2023, it was on the basis of a two-stage process to maximise the protections available at the earliest opportunity.

The first stage was to get the existing Neighbourhood Development Plan to a conclusion at the earliest opportunity. This will ensure that the Plan begins to offer protection and to shape development proposals in line with a locally identified need.

As it had already been through formal pre-submission consultation, any changes made at this stage could not be significant as it would mean re-running this process and effectively going back to the start. After having been working on the Plan since 2014 there was no appetite for this within the Joint parish Council or the Neighbourhood Development Plan Working Party.

It is for this reason that the original Neighbourhood Plan builds on the document that has been worked on for the past seven years - retaining the original aims and objectives, but with policies amended in line with comments made at pre-submission stage (where considered appropriate) and simplified where necessary to meet the legislative requirements.

Forward strategy Cont...

The second stage follows now that the Plan has been 'Made' by Stratford District Council and with the Local Plan being further advanced and it is becoming clearer what the housing requirement is for the Joint Parish, and what the impact is of the Green Belt Review.

If there is a need that is identified through the Joint Local Plan for further residential or commercial development in the neighbourhood area, then it is the Joint Parish Council's intention that through a formal review of the Neighbourhood Development Plan, it will propose where that development goes, what type of housing it is, what design features it has and what infrastructure is required to mitigate its impact.

The alternative will be that these decisions are taken through the Joint Local Plan and local people will have limited say in the matter.

Allocating sites for residential and commercial development will mean that difficult decisions will have to be made at an appropriate time, but the Joint Parish Council is very clear that it wishes to take advantage of this opportunity rather than leave the decision to others.

This is likely to mean that the review of the Neighbourhood Development Plan that is being commenced takes place more quickly than would ordinarily be the case.

But doing so would ensure that the Joint Parish Council retains control over development in the area and secures the maximum levels of protection against inappropriate development that neighbourhood planning can offer.

This includes increasing powers when the local planning authority cannot demonstrate that it has sufficient housing coming through the process to meet its independently identified need.

In these circumstances, the Core Strategy is classed as being 'out of date' and cannot be used to prevent inappropriate development. If this were to happen, the Neighbourhood Plan would become out of date too – unless it allocates a residential housing site to help meet its housing requirement.

If it does this – then the Neighbourhood Plan would remain active even when the Local Plan is out of date.

This additional protection remains in place for a period of five years from the date that the Neighbourhood Plan is made - affording significant additional protection against unwanted development.



Beaudesert and Henley-in-Arden Neighbourhood Development Plan

Decision Statement published pursuant to the Localism Act 2011, Schedule 38A (9) and Regulations 19 and 20 of the Neighbourhood Planning (General) Regulations 2012

At Stratford-on-Avon's Council meeting on 8 July 2024, Members decided to make the Beaudesert and Henley-in-Arden Neighbourhood Development Plan under Section 38A(4) of the Planning and Compulsory Purchase Act 2004 (as amended). The Beaudesert and Henley-in-Arden Neighbourhood Development Plan now forms part of the Development Plan for Stratford-on-Avon District.

Reasons for decision:

The Beaudesert and Henley-in-Arden Neighbourhood Development Plan meets the Basic Conditions and its promotion is compliant with legal and procedural requirements. Paragraph 38A(4)(a) of the Planning and Compulsory Purchase Act 2004 requires the District Council to make the Neighbourhood Development Plan if more than half of those voting in the referendum have voted in favour of the Plan being used to help to decide planning applications within the Neighbourhood Area. The Plan was endorsed by more than the required threshold in the referendum held on 30 May 2024.

This decision statement can be viewed on the dedicated neighbourhood plan page for the Beaudesert and Henley-in-Arden Neighbourhood Plan at Stratford-on-Avon District Council's website:

[Beaudesert & Henley-in-Arden Neighbourhood Plan | Stratford-on-Avon District Council](#)

Copies can be viewed at the District Council main reception at:

Stratford-on-Avon District Council
Elizabeth House
Church Street
Stratford-upon-Avon
CV37 6HX

Between:

8.45am and 5.15pm Monday to Wednesday; 8.45am and 5.00pm on Thursday and Friday.

Telephone: 01789 267575

DECLARATION OF RESULT OF POLL

Neighbourhood Planning Referendum Thursday 30 May 2024

Neighbourhood Planning Referendum

I Macer Nash, being the Deputy Counting Officer at the above referendum held on Thursday 30 May 2024, do hereby give notice that the results of the votes cast is as follows:

Question		
Do you want Stratford-on-Avon District Council to use the Neighbourhood Plan for Beaudesert and Henley-in-Arden to help it decide planning applications in the neighbourhood area?		
	Votes Recorded	Percentage
Number cast in favour of a Yes	834	90.7
Number cast in favour of a No	85	9.3

The number of ballot papers rejected was as follows:	Number of ballot papers
A want of an official mark	
B voting for more answers than required	
C writing or mark by which voter could be identified	
D being unmarked or wholly void for uncertainty	1
E rejected in part	
Total	

Electorate: 2524

Ballot Papers Issued: 920

Turnout: 36.5%

And I do hereby declare that more than half of those voting have voted **in favour of** the Neighbourhood Plan.

Dated Thursday 30 May 2024

Macer Nash
Deputy Counting Officer

Printed and published by the Counting Officer,

Plan Review Programme 2024 - 2025

Indicative only as third party events affecting this timetable cannot be ruled out

	2024							2025							2026								
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
Funding bids (Locality)																							
Promoting the plan (Regular linked to events)																							
Agree broad vision (Develop vision statement)																							
Identify stakeholders (Contact Community Groups businesses, land owners, etc.)																							
Build evidence base (Socio economic profile, housing need, Census info)																							
Consultation events (At each settlement, at start and end of process)																							
Develop strategy/policy (Analyse consultation and identify sites/appraise)																							
Writing the Plan (Write plan and amend after formal consultation)																							
Approvals (AC and JPC)																							
SEA Screening																							
Pre-submission consultation (6 weeks)																							
Submission to LPA (Point at which NIP secures a degree of statutory weight)																							
Examination																							
Referendum																							

TERMS OF REFERENCE



1. Name

The group, made up of JPC members and members of the public will be called: **THE NDP2 ADVISORY PANEL**, referred to hereinafter as the **AP**. The plan will be referred to as **NDP2**.

2. Role

The role of the AP to carry out the following tasks on behalf of the JPC.

Establish an updated vision for the NDP2 based on managed growth in line with revised housing requirements from Stratford on Avon District Council and the Green Belt Review.

- ii) Undertake the preparation of an NDP2 for the designated area of the Joint Parish of Beaudesert and Henley;
- iii) Utilise external funding secured by the JPC and assist with planning, budgeting and monitoring expenditure under the control of the JPC.
- iv) Liaise with relevant authorities, organisations and identified Stakeholders to ensure the NDP2 is comprehensive and inclusive; [The Parish Clerk to the JPC will administrate at all levels on behalf of the AP]
- v) Identify and implement a wide variety of ways to engage the whole community throughout the process;
- vi) Appoint Theme Groups as necessary to undertake specific areas of work on behalf of the overall AP Committee, involving additional persons with specific expertise as required;
- vii) Be responsible for any analyses arising during the NDP2 process and the production and distribution of the final report;
- viii) To work closely with Stratford on Avon District Council throughout the process;
- ix) To submit the draft NDP2 for consultation with the JPC, local residents and through the JPC to Stratford on Avon District Council;
- x) To secure the endorsement of the JPC for the final NDP2 document.
- xi) To prepare the NDP2 for submission by the JPC to Stratford on Avon District Council;
- xii) To ensure the NDP2 is in general conformity with Stratford on Avon District Council's existing Core Strategy and the emerging Joint Local Plan;
- xiii) To ensure the NDP2 meets the requirements of the Neighbourhood Planning (General) Regulations 2012, the Localism Act 2011 and other relevant legislation, including European obligations now absorbed into UK law.

3. Membership

- a) The NDP2 members, including at least five members from the JPC.
- b) The AP shall comprise a balance of JPC Members, residents and representatives of the business/retail community.
- c) Membership of the AP does not require specialist knowledge but shall be determined on the basis of:
 - i) Demonstrable prior involvement in NDP2 consultation activities;
 - ii) Support for the aims and objectives of the NDP2 process;
 - iii) A balance of skills and experience.
- d) It is inappropriate for landowners and their representatives to be involved in the AP given the emphasis on future growth across the Neighbourhood Area.
- e) The membership and appointments are to be approved by the JPC and membership information included on the JPC website.

4. Meetings

- a) The AP shall endeavour to hold a full meeting on average at least once a month or more frequently as may be required.
- b) Meeting dates will be planned at least three months ahead on a rolling basis
- c) The meeting agenda shall be passed to all members, with the details of all supporting documentation, at least 3 clear days prior to each meeting. Members will be expected to have read the papers in advance of the meeting.
- d) Declarations of Interest for Agenda items shall be a standard agenda item at the beginning of each meeting.
- e) The minutes of the meeting shall be produced and circulated to all members within 6 working days at most following the meeting, for approval at the following meeting.
- f) Resolutions shall be decided by consensus wherever possible. Where a vote is required, the resolution shall be agreed by a majority of votes, with the Chair having a casting vote if necessary.
- g) A minimum quorum of members for the transaction of business is six members, including three Joint Parish Councillors.
- h) Meetings will normally be open to all members of the public. If a member of the public wishes to speak on a particular subject, the Chair shall invite him/her to speak when the subject is discussed, for no more than 5 minutes.
- i) The agendas, supporting papers and meeting minutes are to be posted on the Parish Council website to provide the maximum opportunity for community participation. The agenda and meeting minutes will also be posted on the Village notice board, with a contact address for those wishing to view the supporting papers.
- j) The AP can exclude the public and hold a closed session in exceptional circumstances for matters that are sensitive with reasons publicly stated.

5. Role of Professional Support

- a) Neighbourhood Plan consultants YourLocale have been engaged to support the JPC through the process of preparing a Neighbourhood Development Plan.
- b) The role of YourLocale is to be professional advisers to the Advisory Committee and JPC. The advice of YourLocale is required at each key stage and in advance of formal recommendations being made to the JPC.

6. Theme Groups

- a) The AP may appoint specific Theme Groups to carry out agreed work on its behalf, with a nominated Leader for each Theme Group. **The work of the Theme Groups does not need to be open to the public and meetings are not required to follow the procedures referenced above, however the need to declare any interest is still required.**
- b) Each Theme Group will comprise at least one member of the AP and one JPC member.
- c) Membership of the Theme Groups requires a strong interest in one or more key issues under consideration and shall be determined on the basis of:
 - i) Support for the aims and objectives of the NDP2 process;
 - ii) A balance of skills and experience.
- d) It is inappropriate for landowners and their representatives to be involved in the Theme Groups

7. Finance

- a) The Clerk shall maintain a record of all income and expenditure with decisions on financial matters to be taken by the JPC.
- b) A current financial statement will be available as necessary.

8. General Conduct of the AP Members.

- a) Members are expected to conduct themselves when working on the NDP2 in a manner consistent with the standards of conduct required for those in public life, i.e. selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- b) Members are expected to read and sign the JPC Register of Interests and Code of Conduct. The Secretary will hold the signed forms in a central place.
- c) Members, including co-opted members, should declare an interest at the beginning of a meeting if the member has a disclosable pecuniary or non-pecuniary interest relating to an agenda item to be discussed.

9. Public Access to Information

- a) Members of the public, under the Freedom of Information Act 2000, have the right of access to all meetings of the AP, unless specific reasons have been announced in advance when confidential material may be discussed which might be prejudicial to the public interest. It is envisaged that this would rarely, if ever, be implemented.
- b) Members of the public should declare an interest, if applicable, in respect of any agenda item to be discussed at the meeting.
- c) The agendas, relevant papers and subsequent minutes of all AP meetings will be published on the Parish Council website and available for all members of the public to access.

**Beaudesert and Henley NDP2 Advisory Panel
July 2024**

SUPPORT PACKAGE

FUNDING & SUPPORT PACKAGE

- o Submit funding bid to Locality.
- o Submit technical support bid to Locality.
- o Housing Needs Assessment
 - Teams meeting with AECOM to commence process and confirm bid
 - Teams meeting with AECOM to discuss scope of work.
- o Design Guide
 - Teams meeting with AECOM to commence process and confirm bid
 - Teams meeting with AECOM to discuss scope of work.
 - Face to face meeting with AECOM and Parish walkabout to agree key elements
- o Residential site options [After call for sites has been established]
 - Teams meeting with AECOM to commence process and confirm bid
 - Teams meeting with AECOM to discuss scope of work.

Useful Links:

locality.org.uk/why-work-at-locality/learn-about-a-week-in-the-fun-filled-varied-life-of-a-neighbourhood-planning-programme-manager

aecom.com/uk/

DOCUMENTS, MEETINGS & PUBLICITY EVENTS

The JPC, following the pandemic, re-opened the files on the NDP.

Though the effort put in by the original working party back in 2014 was beyond enthusiastic and engaged all members in long hours of research and compilation, the local authority, time and time again, found fault with the recording of the activities which lead up to the first submission of the plan.

It is therefore paramount that the AP seek to record all relevant activity chronologically as it happens to ensure that no such shortfalls hamper the progress to a successful conclusion of the NDP2.