



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
AUGUST 5TH 2024

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

CLERK'S NOTES:

There will be **no separate Planning Meeting** tonight, assessments of all applications received have been conducted by discussion and, where appropriate, site visits. Outcomes of these applications can be viewed on the **Stratford on Avon Planning Portal** click on - <https://apps.stratford.gov.uk/eplanning/>

MAIN TOPICS:

Expenditure Listings

9.1 Mini Grants - Henley Bowls Club Roof Repairs £500.00 [Chair]

Other Business Listings

10.1 NDP Progress Update & Advisory Panel Set-up

10.2 Public Open Spaces at the Arden House Development & the School Old Boys Monument

10.3 Report on the Upkeep of The Mount and Surrounds Resident Concerns

Supporting documents relating to the foregoing subjects can be found on the JPC website.

Signed  **Ray Evans** – Parish Clerk Date Issued: **31.07.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Ordinary Meeting held on the 8th of July 2024] **[DR]**
4. **District & County Reports** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents
[SD]
5. **Payments made since the last Ordinary Meeting. Direct debit payments are NOT included.**
*[Annual charges and subs, DD, delegated payments and/or Member voting at an Ordinary Meeting, by email, on Slack or, as determined by the JPC Financial Regulations, paragraph 4 [inset] marked ** in the following tables.*



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4. Budgetary control and authority to spend

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

the Council for all items over **£500.00**;

the Clerk/RFO, for expedient and unplanned expenditure on items up to a maximum of **£750.00** in any one month, and in conjunction with the Chair, up to a maximum of **£1,000.00** in any month, expenditure in excess of these levels will be;

a) be made the subject of a recommendation by the Finance Committee if such has been established by the Council;

b) approved by full Council either at a public meeting or by the circulation of an email request to all members by the RFO indicating a majority vote in favour of the expenditure.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, or an email record and where necessary also by the appropriate Chair.

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
HMRC	641.33	641.33	PAYE & NIC June 2024
Redditch Skip Hire **	225.00	187.50	Removal of JPC waste St Nic's grounds
Fasthosts	16.74	13.95	Website Hosting Fees [DD]
Fasthosts	1.20	1.00	Admin adjustment [DD]
Slack Communications	75.60	63.00	Members Comms Platform Fees [DD]
Gary Power [Invoice No. 6]	200.00	200.00	Slack 22.07.2024
WTTB Printing **	126.12	105.10	Printing NDP 'Made' Brochures
Henley Court Leet [Grant]	500.00	500.00	Minute M 9.3.1 OM Monday 8 th July
Totals	1,845.94	1,761.84	

6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Gary Power	977.20	977.20	See SD on website [Bus shelters etc.]
YourLocale [Invoice 11]	900.00	750.00	Monthly retainer for consideration
Horti Henley	300.00	300.00	Minute M 9.1 OM Monday 8 th July
WS Gardens	1,440.00	1,200.00	Two cuts, four sites [Contractual]
Totals	3,617.20	3,227.20	


7. Income received since last meeting


Debtor	Gross	Net	Provision
Napier Parking	2,034.05	2,034.05	Parking & Permit Fees [July]
SDC CIL Payment	6,004.68	6,004.68	Infrastructure Levy Payments
Lloyds Deposit Account	138.06	138.06	Interest for June 24
Lloyds Reserve Account	70.81	70.81	Interest for June 24
Totals	8,247.60	8,247.60	



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8. Banking at 31.07.24


LLOYDS BANK

Our Products and Services 


Cookie Policy

Your Security

Our Online for Business guarantee





Mr R. Evans


 Last logged on 31 July 24 at 09:11 AM


Settings

Log off

Beautesert & Henley-in-Arden Joint Parish Council

 Your accounts 


Admin 

Help & Support 

Treasurers Account

30-98-26 00335801


£ 1,410.85



BUS BANK INSTANT

30-98-26 00336107


£ 97,109.76



BUS BANK INSTANT

30-99-50 87527768

£ 68,271.11



9. MEMBERS PROPOSALS & NOTES TO COUNCIL
Matters Requiring Expenditure [EA]

9.1

Repairs to the Roof of Henley Bowls Club House [Mini-Grant]

The Chair will propose that the JPC consider the application made by the Club as support towards the costs of repairs to the roof of their club house. Please inspect the application on supporting documents on the JPC website. The Clerk has requested evidence of costs if the grant is awarded.

The grant will be capped at **£500.00 net of VAT**
[DR] [EA]

10. MEMBERS PROPOSALS & NOTES TO COUNCIL

Matters **Not** Requiring Expenditure, Requests for Approval to Proceed Only

10.1 NDP Progress Update & Advisory Panel Set-up [Cllr D Tomlinson]

Cllr Tomlinson will report to all on the progress made to date following the first meeting held on Monday 29th of July last, which was convened to form the new Advisory Panel for the NDP2 preparation and submission to SDC. The meeting was addressed by Mr. Gary Kirk and his *presentation* can be found by clicking on this link:

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/07/Beautesert-and-Henley-in-Arden-presentation-July-2024.pdf>

10.2

Public Open Spaces at the Arden House Development & the School Old Boys Monument

A meeting has been requested with the SDC Planning Officer managing this project. The JPC will seek clarification and a clear definition of what is required under the s.106** by the JPC. The outcome of this meeting will form the basis of a brief report by Cllr Tomlinson and any actions the JPC feel are necessary before any commitment to this agreement is reached.

*** A Section 106 Agreement is a legal contract between property developers and local planning authorities that outlines obligations that the developer must undertake to reduce impacts on nearby communities.*



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10.3 Report on the Upkeep of The Mount and Surrounds Resident Concerns [Clerk]

The Clerk received a request from a resident to raise the issue of the present state of the Mount and surrounds. This follows contact with the landowners.

The Clerk understands that the landowners have been in discussions with Historic England for some considerable time and that they await a response from the body to join with them in a meeting which will seek to clarify just what can be achieved. Until such a meeting is convened and a resolution reached, [which may involve placing livestock to graze in the area], which in turn will require adequate fencing to ensure safety to those using the Public Right of Ways defined in map provided in supporting documents on the JPC website. The landowners feel certain that this journey to a resolution will take some time yet. Members to debate.

NB: The resident is unable to attend the meeting.

11. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

12. Next Meeting