



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
AUGUST 5TH 2024

Here are the Minutes of the Ordinary Council Meeting of the Beaudesert and Henley in Arden JPC, which took place on Monday the 5th of July at 7.00pm in the Memorial Hall, Henley in Arden.

Present: Cllrs Andrews [Chair], Broadbent, Tomlinson, Turner, Clark, Rouse and McCaskie.

In Attendance: There were 18 members of the public in attendance.

Public Session: A small number of residents raised issues, all of which **were noted by the members and Clerk**, and will be **acted upon and reported about at the next ordinary meeting** if appropriate.

CLERK'S NOTES:

There was **no separate Planning Meeting** held, assessments of all applications received have been conducted by discussion and, where appropriate, site visits. Outcomes of these applications can be viewed on the Stratford on Avon Planning Portal click on - <https://apps.stratford.gov.uk/eplanning/>

NB: There will be a Planning Committee Meeting on Monday 12th of August at the Memorial Hall at 6.00pm.

The Chair asked for any comments from the public. A local visitor to Henley spoke to all and wished to draw the JPC's attention to a penalty she had received for a parking over the lines in the Blue Badge bay which she thought was harsh. The Chair explained that the matter was entirely the remit of Napier Parking as a legal contractual commitment by the JPC. However, the visitor was assured that her case would be tabled when consideration of a new contract with Napier took place in the autumn. Further, the JPC would look at the size of the bays and if appropriate will look to increase the areas in question.

MAIN TOPICS:

Expenditure Listings

9.1 Mini Grants - Henley Bowls Club Roof Repairs £500.00 [Chair]

Other Business Listings

10.1 NDP Progress Update & Advisory Panel Set-up

10.2 Public Open Spaces at the Arden House Development & the School Old Boys Monument

10.3 Report on the Upkeep of The Mount and Surrounds Resident Concerns

1. Apologies for Absence

M1.

Apologies were received and accepted from Cllr Okey

2. Declarations of Interest

M2

There were no declarations made or handed to the Clerk prior to the meeting.

3. Acceptance of Minutes of the last Ordinary Meeting held on the 8th of July 2024] **[DR]**

M3.

It was RESOLVED that the Minutes of the meeting held on the 8th of July, were confirmed as a true record and signed by the Chair. This motion was proposed by the Chair and carried unanimously by all those present at the meeting.

4. **District & County Reports** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents

M4.

Please refer to both Councillor's reports on website.



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Cllr Rice spoke on the matter of the operating UBUS service being amended – see his report. Further he spoke about help for residents on energy needs. He finished with advising all that the Gateway site in Stratford had been bought by WMA and that they had signed an agreement with SDC so that the site may be developed.

Cllr Shenton began by updating all on yellow lining on Brook End Drive which had stalled because of inadequate coning off. The Clerk will update all on when this is re-started. He then spoke about drain maintenance on High Street and Liveridge Hill saying that resources were stretched to the limit. He confirmed that cleaning would be conducted by WCC but could not provide a timeframe for the work. The Chair picked up on his report which said that Parish Council's could book such cleaning in advance at a rate of £1,000.00 per day, effectively asking residents to pay for the service twice over. He stressed that the JPC were in no way responsible and that drains which remained the remit of the WCC.

Cllr Tomlinson raised matters of flooding around Henley, Cllr Shenton said that the community must accept that with climate change, there will be events where the drain system will not be able to cope and flooding in many areas of Warwickshire was inevitable. The Clerk was asked to follow up with WCC as to when this vital cleaning will be executed.

5. **Payments made since the last Ordinary Meeting. Direct debit payments are NOT included.**
*[Annual charges and subs, DD, delegated payments and/or Member voting at an Ordinary Meeting, by email, on Slack or, as determined by the JPC Financial Regulations, paragraph 4 [inset] marked ** in the following tables.*

4. **Budgetary control and authority to spend**

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

the Council for all items over **£500.00**;

the Clerk/RFO, for expedient and unplanned expenditure on items up to a maximum of **£750.00** in any one month, and in conjunction with the Chair, up to a maximum of **£1,000.00** in any month, expenditure in excess of these levels will be;

a) be made the subject of a recommendation by the Finance Committee if such has been established by the Council;

b) approved by full Council either at a public meeting or by the circulation of an email request to all members by the RFO indicating a majority vote in favour of the expenditure.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, or an email record and where necessary also by the appropriate Chair.

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
HMRC	641.33	641.33	PAYE & NIC June 2024
Redditch Skip Hire **	225.00	187.50	Removal of JPC waste St Nic's grounds
Fasthosts	16.74	13.95	Website Hosting Fees [DD]
Fasthosts	1.20	1.00	Admin adjustment [DD]
Slack Communications	75.60	63.00	Members Comms Platform Fees [DD]
Gary Power [Invoice No. 6]	200.00	200.00	Slack 22.07.2024
WTTB Printing **	126.12	105.10	Printing NDP 'Made' Brochures
Henley Court Leet [Grant]	500.00	500.00	Minute M 9.3.1 OM Monday 8 th July
Totals	1,845.94	1,761.84	

6. **Creditors payments for consideration by Members**

Creditor	Gross	Net	Provision
Gary Power	977.20	977.20	See SD on website [Bus shelters etc.]
YourLocale [Invoice 11]	900.00	750.00	Monthly retainer for consideration



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Horti Henley	300.00	300.00	Minute M 9.1 OM Monday 8 th July
WS Gardens	1,440.00	1,200.00	Two cuts, four sites [Contractual]
Totals	3,617.20	3,227.20	

7. Income received since last meeting

M5, 6 & 7.

The Chair asked if all members had inspected the data for finance listed in the agenda and published on the official website.

It was **RESOLVED** that all members agreed they had inspected the data reports and unanimously approved the content.

Debtor	Gross	Net	Provision
Napier Parking	2,034.05	2,034.05	Parking & Permit Fees [July]
SDC CIL Payment	6,004.68	6,004.68	Infrastructure Levy Payments
Lloyds Deposit Account	138.06	138.06	Interest for June 24
Lloyds Reserve Account	70.81	70.81	Interest for June 24
Totals	8,247.60	8,247.60	

Members noted the banking details.

8. Banking at 31.07.24

Account Name	Account Number	Balance
Treasurers Account	30-98-26 00335801	£ 1,410.85
BUS BANK INSTANT	30-98-26 00336107	£ 97,109.76
BUS BANK INSTANT	30-99-50 87527768	£ 68,271.11

M8.

Members noted the banking details.

9. MEMBERS PROPOSALS & NOTES TO COUNCIL
Matters Requiring Expenditure [EA]

9.1

Repairs to the Roof of Henley Bowls Club House [Mini-Grant]

The Chair will propose that the JPC consider the application made by the Club as support towards the costs of repairs to the roof of their club house. Please inspect the application on supporting documents on the JPC website. The Clerk has requested evidence of costs if the grant is awarded.

The grant will be capped at **£500.00 net of VAT [DR] [EA]**

M9.1

The Clerk said he had been in conversation with Mr. Jon Butler, Chair of the Club, who reported that membership was increasing so roof maintenance had become very important. Estimates for the work had been circulated to all Councillors and the general opinion was that a mini grant would not really have any impact on the costs. The Clerk said the club still wished to secure



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the £500.00 and if the work went ahead at higher costs, the Club would apply for a larger amount. The Chair thought that the best solution would be to ringfence the mini grant and on evidence of any expenditure going forward, the grant would be released to the Club forthwith. The Club should then apply for a larger amount in October for the panel to consider. The Clerk said he would contact the Club with this outcome.

10. MEMBERS PROPOSALS & NOTES TO COUNCIL

Matters **Not** Requiring Expenditure, Requests for Approval to Proceed Only

10.1 NDP Progress Update & Advisory Panel Set-up [Cllr D Tomlinson]

Cllr Tomlinson will report to all on the progress made to date following the first meeting held on Monday 29th of July last, which was convened to form the new Advisory Panel for the NDP2 preparation and submission to SDC. The meeting was addressed by Mr. Gary Kirk and his *presentation* can be found by clicking on this link:

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/07/Beaudesert-and-Henley-in-Arden-presentation-July-2024.pdf>

M10.1

Cllr Tomlinson began by thanking the residents present for getting the NDP made by SDC. He then described the formation of an Advisory Panel using folk from the community to work with the JPC to ensure that the content of the NDP2 is exactly what the community wants.

He went on to say that the efforts of the panel will be supported by professionals deemed necessary in understanding the recent proposed changes to the National Planning Policy Framework by the government.

He advised that he had attended a meeting of the SDC Cabinet recently where the matter of the local plan appeared to be proceeding but without a clear picture of government plans and would simply be continuing with their programme for the call for sites, news of these updates were likely to occur in the autumn months.

He finished by asking all to consider joining the advisory panel.

Cllr Andrews confirmed that the first meeting of the panel had taken place and that she hoped that their formation would support the final NDP2 towards a successful conclusion.

10.2

Public Open Spaces at the Arden House Development & the School Old Boys Monument

A meeting has been requested with the SDC Planning Officer managing this project. The JPC will seek clarification and a clear definition of what is required under the s.106** by the JPC. The outcome of this meeting will form the basis of a brief report by Cllr Tomlinson and any actions the JPC feel are necessary before any commitment to this agreement is reached.

*** A Section 106 Agreement is a legal contract between property developers and local planning authorities that outlines obligations that the developer must undertake to reduce impacts on nearby communities.*

M10.2

Cllr Tomlinson advised all that the area known as Public Open Space [POS], approximately 3,500 sq. meters, fronting the new development at Arden House. He referred to the request by the owners of the estate for the JPC to take on the management of the plot along with the care of the 'Old Boys' memorial monument therein. Most agreed that this was a huge undertaking, and the Chair said that a meeting had been arranged with SDC to find out more about the obligations of taking on this plot under a s.106 agreement to ascertain whether this would be worthwhile to the community. The Clerk said he would update all after the meeting with SDC.

A meeting with SDC is scheduled for the 20th of August next.



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10.3 Report on the Upkeep of The Mount and Surrounds Resident Concerns [Clerk]

The Clerk received a request from a resident to raise the issue of the present state of the Mount and surrounds. This follows contact with the landowners.

The Clerk understands that the landowners have been in discussions with Historic England for some considerable time and that they await a response from the body to join with them in a meeting which will seek to clarify just what can be achieved. Until such a meeting is convened and a resolution reached, [which may involve placing livestock to graze in the area], which in turn will require adequate fencing to ensure safety to those using the Public Right of Ways defined in map provided in supporting documents on the JPC website. The landowners feel certain that this journey to a resolution will take some time yet. Members to debate.

NB: The resident is unable to attend the meeting.

M10.3

The Clerk reported to all that he had been in conversation with the owners of the Mount and surrounds passing on concerns raised by a resident who was unable to be at the meeting. The major issue concerned the pathways that run around and up over the Mount, which were being overtaken by aggressive weed growth and may prove to be a danger to walkers, particularly from the risk of tick bites and stinging.

The owner’s representative confirmed that the worst of the overgrowth had been trimmed back but that there was doubt that the pathway over the Mount was in fact a public right of way [PROW].

Major clearance of the weeds and brambles, was stalled because of the restrictions placed on the owners by Heritage England, who have proposed that the overgrowth be managed by placing livestock in the area which, in turn, would require special fencing to protect walkers. This appears to be a catch 22 situation, and the Clerk promised all that the matter would continue to be monitored. The Clerk asked for members opinions so he might report back to the resident. He further said that such issues may form part of the discussions and outcomes of the new NDP2 panel.

Cllr McCaskie also raised the matter of PROW running around the perimeter of the old golf course, the owner’s representative took note, and the Clerk will also follow up on this ongoing issue.

11. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

M11.

None raised.

12. Next Meeting

M12

Monday the 2nd of September 2024, 7.00pm Memorial Hall.

Planning Committee Meeting Monday next, the 12th of August at 6.00pm venue as above.

Signed

Date.....