



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
OCTOBER 7TH 2024

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

CLERK'S NOTES

Planning Committee will consider applications listed herein. Outcomes of these applications can be viewed on the **Stratford on Avon Planning Portal** click on - <https://apps.stratford.gov.uk/eplanning/>

MAIN TOPICS:

Cllr McCaskie Proposes the Formation of an Allotment Association

Cllr McCaskie Proposes that A Review and Update of all JPC Policies be Undertaken

Cllr McCaskie Proposes that a Contract is Awarded for Urgent Tree Works in Riverlands [SD]

Cllr Andrews Proposes that the JPC Fund Urgent Drain Cleansing Initiative

Supporting documents relating to the foregoing subjects can be found on the JPC website.

Signed  **Ray Evans** – Parish Clerk Date Issued: **02.10.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Ordinary Meeting held on the **2nd of September 2024**.
4. **District & County Reports** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents
[SD]
5. **Payments made since the last Ordinary Meeting.**
*[Consisting annual charges and subs, DD, delegated payments and/or Member voting at an Ordinary Meeting, by email, on Slack or, as determined by the JPC Financial Regulations, paragraph 4 [inset] marked ** in the following tables].*



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4. Budgetary control and authority to spend

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

the Council for all items over **£500.00**;

the Clerk/RFO, for expedient and unplanned expenditure on items up to a maximum of **£750.00** in any one month, and in conjunction with the Chair, up to a maximum of **£1,000.00** in any month, expenditure in excess of these levels will be;

a) be made the subject of a recommendation by the Finance Committee if such has been established by the Council;

b) approved by full Council either at a public meeting or by the circulation of an email request to all members by the RFO indicating a majority vote in favour of the expenditure.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, or an email record and where necessary also by the appropriate Chair.

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
Fasthosts	16.74	13.95	Website hosting fees
Gary Power INV No. 13	400.00	400.00	Graffiti removed footbridge + general
Clear Councils	1,503.73	1,302.44	Renewal of insurance
Slack	67.20	56.00	Communication platform [Members]
RAB Consultants	420.00	350.00	Consultancy on Castle Close flooding
YourLocale INV No. 12	900.00	750.00	Retainer monthly fee
HMRC	641.33	641.33	Employee PAYE/NIC August
Fasthosts	2.88	2.40	Administration costs
Totals	4,011.83	3,566.08	

6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
WS Gardens	1,440.00	1,200.00	Two cuts September three sites
Andy Loos	504.00	420.00	September hire charges [Contractual]
Gary Power INV No. 14	300.00	300.00	Graffiti cleaning Riverside Gardens
Shakespeare's England	663.60	553.00	Publicity campaign
Henley Focus	69.00	69.00	Single page newsletter
EH Smith	31.02	25.85	Riverlands bench upgrade
EH Smith	8.22	6.85	Riverlands bench upgrade
YourLocale INV No. 13	900.00	750.00	Retainer monthly fee
T Mousley & Sons	720.00	600.00	Littleworth resident fence ivy growth
T Mousley & Sons	576.00	480.00	Felling dead tree rear of Fieldhouse Close
Totals	5,211.84	4,404.70	

NB: Any payment requests received by the Clerk after publication of this agenda MAY be presented at the meeting for consideration.

7. Income received since last meeting

Debtor	Gross	Net	Provision
Napier Parking	1,508.47	1,508.47	Parking & Permit Fees [Sep]
Lloyds Deposit Account	83.46	83.46	Interest for September 24
Lloyds Reserve Account	58.04	58.04	Interest for September 24
Totals	1,649.97	1,649.97	



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8. Banking at 28.08.2024

Treasurers Account 30-98-26 00335801 £ 410.16	>	BUS BANK INSTANT 30-98-26 00336107 £ 158,083.46	>	BUS BANK INSTANT 30-99-50 87527768 £ 68,392.38	>
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9. MEMBERS PROPOSALS & NOTES TO COUNCIL

BUSINESS MATTERS

9.1

Cllr McCaskie Proposes the Formation of an Allotment Association

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/09/ALLOTMENT-ASSOCIATION.pdf>

9.2

Cllr McCaskie Proposes that A Review and Update of all JPC Policies is Undertaken

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/09/JPC-POLICY-UPDATES.pdf>

EXPENDITURE

9.3

Cllr McCaskie Proposes that a Contract Award is Placed for Urgent Tree Works in Riverlands

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/09/TREE-CARE-PROGRAMME.pdf>

Supporting Documents

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/10/MOUSLEY-17-TREES.pdf>

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/10/Wheatley-17-tree-quote-1.pdf>

Expenditure limited to £8,000.000 [DR] [EA]

9.4

Cllr Andrews Proposes that the JPC Fund Drain Cleansing Initiative

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/10/Drain-proposal.pdf>

Expenditure limited to £5,000.000 [DR] [EA]

UPDATES & INFORMATIVE PRESENTATIONS [No Decisions to be made]

9.5

Cllr Kevin Norris updates all on the status of the £50K s.106 [WASPS] funding and the potential for inviting proposals for investment in sports based opportunities for the benefit of the whole community.

9.6

Cllr Okey updates all on preparatory work being conducted on speed enforcement for Henley.

10. Planning Applications

The following planning applications will be considered by the JPC:

Application Reference	Site	Nature of Works	Outcome
24/02216/VARY	24 High Street B95 5AN	Variation of Conditions	
24/02285/VLBC	24 High Street B95 5AN	Variation of Conditions	
24/02379/FUL	239 High Street B95 5BG	New timber windows	

SD = Supporting Document. DR = Decision Required EA = Expenditure Action



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24/02380/LBC	239 High Street B95 5BG	New Timber windows	
24/02246/TPO	7 Ashbury Court B95 5AF	T2 Ash Remove	
24/02377/TREE	Riverlands [JPC Land]	Multiple urgent tree works	

11. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

12. Next Meeting[s]

Ordinary: Monday **November 4th, 2024** - Memorial Hall at 7.00pm.

JPC NDP2 Advisory Panel Meeting: Monday **14th October 2024** – 7.00pm Henley Memorial Hall