



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
NOVEMBER 4TH 2024

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

CLERK'S NOTES

Planning Committee will consider applications listed herein. Outcomes of these applications can be viewed on the **Stratford on Avon Planning Portal** click on - <https://apps.stratford.gov.uk/eplanning/>

MAIN TOPICS:

1. **A Presentation by Sarah Brooke-Taylor WRCC Rural Housing Enabler on the subject of social and affordable houses in Henley.**
2. **Cllr McCaskie Proposes That the JPC engage a contractor for general footpath/hedgerow works**

Supporting documents relating to the foregoing subjects can be found on the JPC website.

Signed  **Ray Evans** – Parish Clerk Date Issued: **30.10.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Ordinary Meeting held on the **7th of October 2024**.
4. A presentation by Sarah Brooke-Taylor – Social and Affordable Houses in Henley
5. **District & County Reports** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents
[SD]
6. **Payments made since the last Ordinary Meeting.**
*[Consisting annual charges and subs, DD, delegated payments and/or Member voting at an Ordinary Meeting, by email, on Slack or, as determined by the JPC Financial Regulations, paragraph 4 [inset] marked ** in the following tables].*



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4. Budgetary control and authority to spend

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

the Council for all items over **£500.00**;

the Clerk/RFO, for expedient and unplanned expenditure on items up to a maximum of **£750.00** in any one month, and in conjunction with the Chair, up to a maximum of **£1,000.00** in any month, expenditure in excess of these levels will be;

a) be made the subject of a recommendation by the Finance Committee if such has been established by the Council;

b) approved by full Council either at a public meeting or by the circulation of an email request to all members by the RFO indicating a majority vote in favour of the expenditure.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, or an email record and where necessary also by the appropriate Chair.

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
Fasthosts	16.74	13.95	Website hosting fees
A Beauchamp	180.00	180.00	Piper for Remembrance Day
Bowls Club	500.00	500.00	Mini Grants repairs to clubhouse
Friends of Henley Station	36.00	36.00	Hire of space for JPC meeting
Gary Power	400.00	400.00	Station Road hedgerows and Graffiti
Fasthosts	2.88	2.40	Administration costs
NDP2 Expenses	50.00	50.00	AECOM visit to Henley
Moore	504.00	420.00	Fess for External Audit [AGAR]
JP Vale	300.00	250.00	Lat invoices for Littleworth and Croft CP
Slack	70.56	58.80	Comms platform for members
	2,120.13	1,961.11	

6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
WS Gardens	1,440.00	1,200.00	Two cuts October - three sites
Andy Loos	504.00	420.00	October hire charges [Contractual]
Gary Power INV No. 16	200.00	200.00	Grit bins, footbridge, bus shelters [1 day]
Gary Power INV NO. 17	100.00	100.00	Bear Lane bushes, shelter graffiti [0.5 day]
HTDL	542.40	452.00	Domain hosting charges
Henley Focus	450.00	450.00	November News Letter
EH Smith	40.00	48.00	Rock salt for Croft Car park
Your Locale INV No. 14	900.00	750.00	Retainer monthly fee [NDP2]
T Mousley & Sons	1,548.00	1,290.00	Trees adjacent to 28 Riverside Gardens
T Mousley & Sons	390.00	325.00	Riverside Gardens Willow & Cherry works
Edge IT	492.00	410.00	Annual hosting charges
Totals	6,506.40	5,545.00	

NB: Any payment requests received by the Clerk after publication of this agenda MAY be presented at the meeting for consideration.

7. Income received since last meeting

Debtor	Gross	Net	Provision
Napier Parking	985.54	985.54	Parking & Permit Fees [Oct]
Lloyds Deposit Account	118.09	118.09	Interest for October 24
Lloyds Reserve Account	56.21	56.21	Interest for October 24
Totals	1,159.84	1,159.84	



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8. Banking at 30.10.2024

Treasurers Account 30-98-26 00335801 £ 207.14	BUS BANK INSTANT 30-98-26 00336107 £ 152,118.09	BUS BANK INSTANT 30-99-50 87527768 £ 68,448.59
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9. MEMBERS PROPOSALS & NOTES TO COUNCIL

9.1 CHAIR'S REPORT

9.1.1

Arrangments for Remembrance Day Service at St Johns Church and a limited procession from St Nicholas Churchyard [Church Hall] along Beaudesert Lane.

9.1.2

Provision of sandbags at Henley Station

9.1.3

Update on 2025 Grant Applications and the monitoring of of grants made in 2024.

9.1.4

Vacancy for Parish Clerk update

EXPENDITURE

Cllr McCaskie Proposes that the JPC engage a contractor to footpath leaf clearance and hedgerow pruning etc in the three parks and other selected areas of Henley.

Supporting Documents

www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/10/CLLR-MCCASKIE.pdf

A quotation has been provided by HortiHenley which will possibly need to be extended to other areas. [See maximum spend]

Other tenders **will not** be sought as this work is very urgent.

www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/10/Quote-JPC-Footpaths_Ongoing-Maintenance-2024.pdf

Expenditure limited to **£2,500.000** [DR] [EA]

10. Planning Applications

The following planning applications will be considered by the JPC:

Application Reference	Site	Nature of Works	Outcome
24/02607/TREE	25 Yew Tree Gardens B95 5HP	Yew removal	
24/02385/TPO	25 Yew Tree Gardens B95 5HP	Ash reduce crown [TPO]	
24/02597/FUL	Arden House Public Open Space	Landscaping project	

11. Members Urgent Business Matters

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

12. Next Meeting

Ordinary: Monday **December 2nd, 2024** - Memorial Hall at 7.00pm.