



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING  
DECEMBER 2ND 2024

Here are the Minutes of the Ordinary Council Meeting of the Beaudesert and Henley in Arden JPC, which took place on Monday the 2<sup>nd</sup> of December at 7.00pm in the Memorial Hall, Henley in Arden.

**Present:** Cllrs Andrews [Chair], Tomlinson, McCaskie, Okey, Rouse and Norris.

**In Attendance:** There were 62 members of the public in attendance.

**CLERK'S NOTE**

**Planning Committee will consider applications listed herein.** Outcomes of these applications can be viewed on the **Stratford on Avon Planning Portal** click on - <https://apps.stratford.gov.uk/eplanning/>

**MAIN TOPICS:**

**9.1 NDP2 & SWLP Update**

**9.2 Green Spaces Update [Tree Works]**

**9.3 Drainage of plot adjacent to Play Towers Riverlands**

**9.4 Refurbishment of the Coop High Street 2025**

**9.5 Chair to introduce the newly appointed Clerk & RFO**

**9.6 Invitation from the Chair to the Attendees to enjoy some Christmas Cheer**

Chair explained to all that both District and County Councillors would not be attending the meeting, and asked that as the main topic of the meeting was the NDP2 and SWLP was likely to be time consuming that residents can see the reports from the absent councillors on the website.

1. Apologies for Absence

**M1.**

**Apologies were received and accepted from Cllrs Turner and Broadbent**

2. Declarations of Interest

**M2.**

**Cllr McCaskie declared an interest in planning application 24/02841/FUL. No other declarations were received.**

3. Acceptance of Minutes of the last Ordinary Meeting held on the 4<sup>th</sup> of November 2024.

**M3.**

**It was RESOLVED that the Minutes of the meeting held on the 4<sup>th</sup> of November, were confirmed as a true record and signed by the Chair. This motion was proposed by the Chair and carried unanimously by all those present at the meeting.**

4. **District & County Reports** The Chair will invite Cllrs Shenton and Rice to report to all assembled on matters of interest to residents

**[SD]**

**M4.**

**See Chair's announcement above.**

5. **Payments made since the last Ordinary Meeting.**

*[Consisting annual charges and subs, DD, delegated payments and/or Member voting at an Ordinary Meeting, by email, on Slack or, as determined by the JPC Financial Regulations, paragraph 4 [inset] marked \*\* in the following tables].*



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## 4. Budgetary control and authority to spend

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

the Council for all items over **£500.00**;

the Clerk/RFO, for expedient and unplanned expenditure on items up to a maximum of **£750.00** in any one month, and in conjunction with the Chair, up to a maximum of **£1,000.00** in any month, expenditure in excess of these levels will be;

a) be made the subject of a recommendation by the Finance Committee if such has been established by the Council;

b) approved by full Council either at a public meeting or by the circulation of an email request to all members by the RFO indicating a majority vote in favour of the expenditure.

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, or an email record and where necessary also by the appropriate Chair.

Creditor	Gross	Net	Provision
Orbit Housing	59.95	49.96	Rental charges garage.[DD]
Fasthosts	16.74	13.95	Website hosting fees
Jax First Aid	15.00	12.50	Remembrance Day Parade provisions
HMRC	641.33	641.33	October NIC & PAYE
Redditch Skip Hire	305.00	254.00	Pond - Riverlands [Pro-Forma Payment]
Parish Online	124.80	104.00	Annual Fee Parish Mapping App
Slack	67.20	56.00	Member Comms Platform
Fasthosts	2.88	2.40	Administration charges
SM Woods	33.24	33.24	NDP2 Expenses Account***
<b>Totals</b>	<b>1,266.14</b>	<b>1,167.38</b>	

\*\*\* New budget account to cover panel members expenses working for the NDP2

## 6. Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
Creative Touch Design	504.00	420.00	Hosting and event plug-in costs
Gary Power INV No. 18	120.00	120.00	Graffiti clearance and play area upkeep
SLCC	229.00	229.00	Annual Membership Fee
HortiHenley	1,060.00	1,060.00	West side pathways upkeep
YourLocale	1,800.00	1,500.00	Review of Made NDP [New fee scale]
<b>Totals</b>	<b>3,713.00</b>	<b>3,329.00</b>	

NB: Any payment requests received by the Clerk after publication of this agenda MAY be presented at the meeting for consideration.

## 7. Income received since last meeting

Debtor	Gross	Net	Provision
Napier Parking	1,079.98	1,079.88	Parking & Permit Fees [Nov]
Lloyds Deposit Account	135.44	135.44	Interest for November 24
Lloyds Reserve Account	61.89	61.89	Interest for November 24
Allotment Holder Fee	25.00	25.00	Late payment
<b>Totals</b>	<b>1,302.31</b>	<b>1,302.31</b>	



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**8. Banking at 27.11.2024**

<b>Treasurers Account</b> 30-98-26 00335801 £ 1,429.36	<b>BUS BANK INSTANT</b> 30-98-26 00336107 £ 141,135.44	<b>BUS BANK INSTANT</b> 30-99-50 87527768 £ 68,510.48
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**M5, 6, 7 and 8**

The Chair asked if all members had inspected the data for payments, receipts and balances in the bank. Cllr McCaskie asked that the invoices for HortiHenley and YourLocale be taken off the payment list as he wished to raise them with the members for further consideration.

It was **RESOLVED** that all members agreed they had inspected the data listed herein and unanimously approved the content [Bar the two invoices mentioned above]

**9. MEMBERS PROPOSALS & NOTES TO COUNCIL**

**BUSINESS MATTERS – UPDATES ONLY – NO FINANCIAL DECISIONS LISTED**

**9.1**

**NDP2 & SWLP Update**

The Chair will ask Mr Richard Clark, Vice Chair, NDP2 Advisory Panel to update the assembled on movements by the Joint SDC and WCC Cabinet on the SWLP and its implications on Beaudesert & Henley.

**M9.1**

The Chair invited Richard Clark, Vice Chair of the NDP2 Advisory Panel to speak. Mr Clark gave a full and detailed presentation designed to bring all assembled up to date. The fundamental content of his report can be found on the JPC website –

[www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/FAQ-v1-rev-1.pdf](http://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/FAQ-v1-rev-1.pdf)

[www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/JPC-BRIEFING-DOCUMENT-NDP-SWLP-UPDATE.pdf](http://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/JPC-BRIEFING-DOCUMENT-NDP-SWLP-UPDATE.pdf)

Following the presentation, the Chair invited residents to comment, a small number spoke of their concerns, Mr. Clark and Mr Simon Woods both Advisory Panel members provided some explanations. The Chair expressed her apologies for not having any additional facts over and above those now published by the SDC and WCC websites. The Chair warned of non factual speculation and asked that residents should keep updated by visiting the JPC website. The Chair summarised by saying that when more facts emerge, residents will be invited to meetings where the facts can be debated.

**9.2**

**Green Spaces Update [Tree Works]**

Cllr McCaskie/Cllr Norris will update assembled on the outcome of a recent tree survey and plans for upkeep of Green Spaces.

**M9.2**

Cllr McCaskie referred to the most recent survey conducted by Cedarwood, available on the website - [www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/Tree-Condition-Report-Henley-in-Arden-Parish-Council-November-2024-2.pdf](http://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/12/Tree-Condition-Report-Henley-in-Arden-Parish-Council-November-2024-2.pdf)



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He reported that the survey had identified 58 trees which need works and that these would be the subject of an enquiry with contractors early in 2025, a further eight trees will also be attended to at a later date.

**9.3**

**Drainage of grassed plot adjacent to Play Towers Riverlands**

Cllr Okey will outline plans for a drainage system employed to drain off the area adjacent to the Play Towers sited at Riverlands

**M9.3**

Cllr Okey referred to an earlier decision made with councillors concerning urgent works on the grassed area adjacent to the play towers in Riverlands. She asked HortiHenley for a quotation for the work which involves laying a French drain from the affected area to the Alne River, the ground will then be excavated to remove dangerous undulations, the grass re-laid, and the original rubber matting laid down. Gravel will also be applied to the seating areas in time for the new season. The cost, already agreed for this work is £1,700.00. The clerk reminded all that planning permission was still pending for the extended play area and equipment.

**Late Revision: Cllr McCaskie has asked for further investigation to be conducted on the site and the Chair has requested that the matter be brought back to public meeting in January 2025.**

**9.4**

**Refurbishment of the Coop High Street 2025**

Cllr Norris will update assembled on the refurbishment programme at the Coop Supermarket, commencing in January 2025.

**NB: This project will necessitate using spaces on the north car park for the use of the contractor. A closure notice will be erected at the car park entrance giving details.**

**M9.4**

Cllr Norris advised all that the Coop Store will close on the 7<sup>th</sup> of January and re-open on 17<sup>th</sup> of February 2025. That scaffolding and boarding will be erected at the front of the building and that an area of the Croft car park will be cordoned off for storage of skips and specialised equipment for removal of asbestos. A number of parking bays will be allocated for contractors vehicles.

**9.5**

**Chair to introduce the newly appointed Clerk & RFO**

**M9.5**

Earlier in the session the Chair elected to introduce the new incoming Clerk & RFO, Ms.Lisa Cromwell, who will take on the role on the 2<sup>nd</sup> of January 2025. The Chair thanked the outgoing Clerk for his service to the JPC and community.

**9.6**

**Invitation from the Chair to the Attendees to enjoy some Christmas Cheer**

**M9.6**

All were duly invited.

**10.**

**Planning Applications for Consideration**

Application Reference	Site Beaude Desert	Nature of Works	Closing
24/02618/LDP	Laurels - Buckley Green	Garage conversion	NA-LDP
24/02829/FUL	Nuthurst Pastures	Agricultural building	09.12.2024



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Continued...

**Henley in Arden**

Reference	Date Valid ▼	Status	Address	Proposal
<a href="#">24/02676/FUL</a>	31/10/2024	Pending Consideration	25 Littleworth Henley-in-Arden B95 6AG	Proposed rear single storey extension. <b>CLOSED 21.11.2024</b>
<a href="#">24/02597/FUL</a>	18/10/2024	Pending Consideration	Land At Site Of Former Warwickshire College Stratford Road Henley-in-Arden Warwickshire B95 6AB	Change of use of land formerly part of Warwickshire college site into public open space <b>CLOSES 06.12.2024</b>
<a href="#">24/02536/TREE</a>	11/10/2024	Tree Consent with Conditions	114 High Street Henley-in-Arden B95 5BS	-T1 cherry - Reduce crown from 8.5 metres to 7.5 metres. Prune small branch at 1.8 metres. -T2 apple - Reduce crown from 8.5 metres to 7.5 metres. Prune small branch at 1.8 metres. -T3 Ceanothus - Prune off invasive branches to the height of the guttering. <b>CLOSED 01.11.2024</b>
<a href="#">24/02385/TPO</a>	10/10/2024	Pending Consideration	25 Yew Tree Gardens Henley-in-Arden B95 5HP	- T1 ash: Reduce crown overhanging garden of adjacent property, 27 The Yews Trees, reducing overhang by 1-2 metres. <b>CLOSED 06.11.2024</b>
<a href="#">24/02607/TREE</a>	10/10/2024	Tree Consent with Conditions	25 Yew Tree Gardens Henley-in-Arden B95 5HP	- T2 yew: remove due to overcrowding and shade, blocking sunlight to neighbouring property, 27 The Yew Trees. <b>CLOSED 06.11.2024</b>
<a href="#">24/02523/LDP</a>	04/10/2024	Proposed Lawful Development - Permitted	7 Rose Avenue Henley-in-Arden B95 5JR	Dormer extension under PD rights <b>PERMITTED DEVELOPMENT</b>
<a href="#">24/02233/TREE</a>	03/10/2024	Tree Consent with Conditions	The Mount 198 High Street Henley-in-Arden B95 5HT	-T1 hazel - Remove. -T2 to T4 Leyland cypress - Remove. -T5 laurel - Remove. <b>CLOSED 24.10.2024</b>

Reference	Date Valid ▼	Status	Address	Proposal
<a href="#">24/02841/FUL</a>	26/11/2024	Pending Consideration	69 Brook End Drive Henley-in-Arden B95 5JD	Erection of a single storey self build bungalow <b>CLOSES: 17.12.2024</b>
<a href="#">24/02966/FUL</a>	26/11/2024	Pending Consideration	The Wychwood Mayfield Farm Bear Lane Henley-in-Arden B95 5JJ	Plot 2 Erection of a detached double garage <b>CLOSES: 17.12.2024</b>
<a href="#">24/02941/TREE</a>	19/11/2024	Pending Consideration	Greengates Bear Lane Henley-in-Arden	-T4 hornbeam - located opposite 5-6 Greengates - pre-emptive fell. <b>CLOSES: 12.12.2024</b>
<a href="#">24/02808/FUL</a>	12/11/2024	Pending Consideration	41 Brook End Drive Henley-in-Arden B95 5JD	Front dining extension and rear sun lounge <b>CLOSES: 03.12.2024</b>
<a href="#">24/02778/FUL</a>	12/11/2024	Pending Consideration	The Rookery Stratford Road Henley-in-Arden B95 6AE	Proposed squaring off of existing conservatory footprint and replacement of existing plastic roof with tiled roof. <b>CLOSES: 03.12.2024</b>
<a href="#">24/02704/FUL</a>	05/11/2024	Pending Consideration	3 High Hurst Cottage Stratford Road Henley-in-Arden B95 6AB	Replacement of all windows on both floors, front and back. Replace with same style flush fitting UPVC Window with a higher heat saving factor. Replace front door to a composite front door. <b>CLOSED: 26.11.2024</b>

**M10.**

Cllr Tomlinson addressed the assembled on the matter of planning applications and commented that further investigations into application 24/02841/FUL will be required, further, he reported that all other outstanding applications on the listing should be posted as NO OBJECTION.





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**11. Members Urgent Business Matters**

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

**12. Next Meeting**

Ordinary: Monday January 6th, 2025 - Memorial Hall at 7.00pm.