



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
JANUARY 20TH 2025

Here are the **DRAFT Minutes of the Ordinary Council Meeting of the Beaudesert and Henley in Arden JPC**, which took place on Monday 20TH January at 7.00pm in the Memorial Hall, Henley in Arden.

Present: Cllrs Andrews [Chair], Tomlinson, McCaskie, Okey, Rouse, Broadbent and Norris.

In Attendance: There were 32 members of the public in attendance.

Public Session: Open Forum to provide an opportunity for members of the public to raise questions and to comment on any other items that are on the current agenda. A small number of residents raised issues, all of which were noted by the members and Clerk, and will be acted upon and reported at the next ordinary meeting if appropriate.

- A resident enquired whether Napier's contract will be renewed. JPC to hold a meeting and report back
- A resident asked if the JPC would contact the owners of businesses on the High Street to request that frontages are kept clean and tidy
- A resident expressed dissatisfaction with the Grant Committee for the decision not to provide a grant for garden maintenance to the Guild Hall Trust and requested a meeting with SM
- A resident requested that a litter bin be provided in the layby just after The Finest Catch and that a public meeting be held in 2025 to gain approval to reduce the speed limit from 50 to 40 mph on Liveridge Hill
- A resident asked whether the trees which have been felled in Jubilee Park will be replaced. Cllr McCaskie confirmed they will be and will email the resident when he has the details

CLERK'S NOTE

Planning Committee considered applications listed herein. Outcomes of these applications can be viewed on the **Stratford on Avon Planning Portal** click on - <https://apps.stratford.gov.uk/eplanning/>

MAIN TOPICS:

10.1 – 10.6 proposals for expenditure

11.1 Update on NDP and SWLP by Mr Richard Clark

11.2 Planning applications for consideration

Chair advised all that Mike Rice, District Councillor would not be attending the meeting, and advised that residents can see the report from the absent councillor on the website.

1	New Clerk The Chair introduced the new Parish Clerk and Responsible Finance Officer, Lisa Cromwell, to the assembly in order that she could take the minutes.
2	Apologies for absence There were no apologies received.
3	Declarations of Interest <i>Councillors are reminded that their actions must always be in the public interest. They must avoid giving any person an improper advantage or disadvantage, and they should not seek financial or other material benefits for themselves, their family, friends, or close associates.</i> Cllr Andrews declared an interest in item 10.3 Cllr McCaskie declared an interest in item 7 (Arst4All) Cllrs Tomlinson and Broadbent declared an interest in 10.6



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4	<p>Acceptance of minutes of the last Ordinary Meeting held 2.12.24 [DR]</p> <p>It was RESOLVED that the minutes of the meeting held on the 2nd of December, were confirmed as a true record and signed by the Chair.</p>																																												
5	<p>District and County Reports</p> <p>The Chair invited Cllr Shenton to report on matters of interest to residents. Councillors' reports can be found on the website.</p>																																												
11	<p>Business matters – updates only – no financial decisions listed</p> <p>The Chair advised that she had agreed to move agenda item 11.1 forward and asked Mr Richard Clark, Chair, NDP2 Advisory Panel to update movements by the Joint SDC and WCC Cabinet on the SWLP and its implications on Beaudesert & Henley</p>																																												
11.1	<p>NDP2 and SWLP Update</p> <p>Mr Clark gave a presentation designed to bring the assembled up to date. Highlighted points below:</p> <ul style="list-style-type: none">• Development of the NDP has halted due to prioritisation of the Local and Neighbourhood plans due to the deadline of 7 March• The Preferred Options consultation period began on 10 January 2025 and will run until 7 March 2025. This 10-week period is an opportunity for residents, businesses, and stakeholders to provide their feedback on the emerging Local Plan• A Community event will be held on 22 February at The Memorial Hall. Turnout from residents to this event is paramount. The Chair advised that there will be opportunities for all landowners and residents to put their views forward. Further details will be provided on the JPC website once finalised• Penny Stott advised that there are three large folders in the library containing all of the information																																												
7	<p>Creditors payments for consideration by Members</p> <table><tr><th>Creditor</th><th>Gross</th><th>Net</th><th>Provision</th></tr><tr><td>Napier Parking</td><td>22.19</td><td>18.49</td><td>The Croft – banking costs Jul - Dec</td></tr><tr><td>Art Attack</td><td>75.00</td><td>75.00</td><td>Illustrations for Visit Henley website</td></tr><tr><td>The Acorn Workshop</td><td>1,500</td><td>1,250</td><td>New JPC Notice Board</td></tr><tr><td>Your Locale</td><td>1,200</td><td>1,000</td><td>Neighbourhood Plan Review</td></tr><tr><td>Your Locale</td><td>1,800</td><td>1,500</td><td>Neighbourhood Plan Review</td></tr><tr><td>T Mousley & Sons</td><td>6,960</td><td>5,800</td><td>Major tree works Riverlands & surrounds</td></tr><tr><td>T Mousley & Sons</td><td>240.00</td><td>200</td><td>Urgent work to Alder</td></tr><tr><td>L Cromwell</td><td>664.26</td><td>664.26</td><td>L Cromwell's invoice for working in December (two clerks not allowed on the payroll at the same time)</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Totals</td><td>12,461.45</td><td>10,507.75</td><td></td></tr></table> <p>NB: Any payment requests received by the Clerk after publication of this agenda MAY be presented at the meeting for consideration.</p>	Creditor	Gross	Net	Provision	Napier Parking	22.19	18.49	The Croft – banking costs Jul - Dec	Art Attack	75.00	75.00	Illustrations for Visit Henley website	The Acorn Workshop	1,500	1,250	New JPC Notice Board	Your Locale	1,200	1,000	Neighbourhood Plan Review	Your Locale	1,800	1,500	Neighbourhood Plan Review	T Mousley & Sons	6,960	5,800	Major tree works Riverlands & surrounds	T Mousley & Sons	240.00	200	Urgent work to Alder	L Cromwell	664.26	664.26	L Cromwell's invoice for working in December (two clerks not allowed on the payroll at the same time)					Totals	12,461.45	10,507.75	
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8	<div>Income received since last meeting</div> <table><tr><th>Debtor</th><th>Gross</th><th>Net</th><th>Provision</th></tr><tr><td>Napier Parking</td><td>1006.02</td><td>1006.02</td><td>Parking</td></tr><tr><td>War Memorial Trust</td><td>5,000.00</td><td>5,000.00</td><td>Refund of unused grant</td></tr><tr><td>Stratford District Council</td><td>7,841.91</td><td>7,841.91</td><td>First tranche Arden House CIL payment</td></tr><tr><td>Totals</td><td>13,847.93</td><td>13,847.93</td><td></td></tr></table>	Debtor	Gross	Net	Provision	Napier Parking	1006.02	1006.02	Parking	War Memorial Trust	5,000.00	5,000.00	Refund of unused grant	Stratford District Council	7,841.91	7,841.91	First tranche Arden House CIL payment	Totals	13,847.93	13,847.93	
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9	<div>Banking at 14.01.2025</div> <div><div><div>Treasurers Account 30-98-26 00335801</div><div>></div><div>£ 785.68</div></div><div><div>Commercial Instant Access Account 30-98-26 00336107</div><div>></div><div>£ 138,225.88</div></div><div><div>Commercial Instant Access Account 30-99-50 87527768</div><div>></div><div>£ 76,471.55</div></div></div> <div>Nos. 6, 7, 8 and 9</div> <div>The Chair enquired whether all members had reviewed the data for payments, receipts, and bank balances. Councillor McCaskie raised a question about an additional invoice from Your Locale, which was received after the agenda had been posted, therefore this will be included in the agenda for approval at the next Ordinary Meeting on the 3rd of March. It was RESOLVED that all members confirmed they had inspected the data and unanimously approved the content.</div>																				
10	<div>Councillors' proposals and notes to Council – to be proposed, seconded and voted on</div> <div>Matters concerning expenditure/income</div>																				
10.1	<div>Precept 2025/6</div> <div>The Chair proposed the amount of precept which will be requested for 2025/26 (a 2.99% increase on last year) which equates to £130,995.00 and which has to be applied for by 24 January. This was seconded by Cllr Okey and voted on unanimously by a show of hands.</div>																				
10.2	<div>Closure of North of Croft Car Park throughout Coop Refurbishment</div> <div>Cllr Norris proposed that the JPC invoice the contractors for £4,902.00, which covers 19 parking spaces at a daily rate of £6.00. Additionally, Napier has agreed that the JPC can compensate them with a payment of £100 + VAT per week for a period of seven weeks. This was seconded by WA and approved unanimously by a show of hands.</div>																				
10.3	<div>Office space for Clerk/meeting space for JPC</div> <div>Cllr Okey proposed utilising 32a High Street at a charge of a maximum of £4050 per annum for clerk use and £600 per annum for ad hoc meetings and JPC pre-meetings. (Only chargeable if utilised) This was seconded by Cllr Broadbent and approved unanimously by a show of hands.</div>																				
10.4	<div>French Drain at Riverlands</div> <div>Cllr Okey proposed that ground maintenance is carried out at Riverlands by Horti Henley to include a French drain with a 100ml perforated pipe installed to connect to the river Alne and replace existing turf. Playground ground undulations will be filled, re-turfed, and safety mats reinstated; pea gravel will be placed under seating areas, and public areas will be safely</div>																				



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cordoned during the work. The cost for this will be £1,525. This was seconded by Cllr Broadbent and approved unanimously by a show of hands.

10.5 Piper at Remembrance Sunday Parade

The Chair proposed that the Piper is booked for the Remembrance Sunday Parade on 9 November at a cost of £125. This was seconded by Cllr Tomlinson and approved unanimously by a show of hands.

10.6 Grants 2025/26

Cllr Okey presented the recommendations of the Grants Committee and requested full Council support with its recommendations as detailed below:



Grant Award Recommendations FY 2025-26
20th January 2025



Recommend	Organisation	Requested	Award	Project	Defined
No	The HUB	£12,000	£0	No project – running costs	No
TBD	The Community Library	£5,000	£ TBD	No project – running costs	No
No	HWMT – The Memorial Hall	£5,000	£ 0	Update to fire alarm and fire doors	Yes
No	VAL HUBBOCKS RESIDENTS SOCIETY	£500	£ 0	Christmas Tree	Yes
Paid	Christmas sleigh £230	£230	£ 230	Sleigh Insurance	Yes
Yes	ARTS 4 ALL	£3,800	£ 3,800	Arts4All – affordable entry or all	Yes
Yes	TOWN CRIER	£500	£ 250	T & E expenses representing Town	Yes
Yes	EVERGREENS.	£500	£ 500	Event support	Yes
No	GUILD HALL TRUST	£6,000	£ 0	No project - Garden Maintenance,	No
Yes	Henley Hot Wheels.	£4,000	£ 4,000	Purchase 2 x mobility scooters for town	Yes
Yes	Henley Christmas Lights	£5,000	£ 5,000	Annual High Street Christmas lights	Yes
Yes	King George V Memorial – Station Rd	£5,000	≤ £ 3,720	of significant Historic/Amenity value	Yes
No	Henley Forest Football	£2,000	£ 0	Equipment / outdoor furnishings	Yes
Yes	Memory Lane Cafe. £500	£500	£ 500	Event support	Yes

Each grant proposed and approved required an individual vote to support expenditure. These are as follows:

Grant proposed by Cllr Okey on behalf of the Grants Committee	Decision	Seconded by: And approved unanimously by a show of hands
The Hub	No	CR
Community Library	TBD	CR
Memorial Hall	No	SM
Residents' Society	No	WA
Christmas Sleigh	Yes	CR
Arts 4 All	Yes	WA



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11.2	Planning Applications for Consideration <table><tr><th>Application Reference</th><th>Site</th><th>Nature of Works</th><th>Outcome</th></tr><tr><td>24/03217/FUL</td><td>33 Whitley Road, Beaudesert</td><td>Single Story extension to front and sides</td><td>No Objection</td></tr><tr><td>24/03212/FUL</td><td>4 Bear Lane, Henley</td><td>Variation of Conditions</td><td>No Objection</td></tr><tr><td>24/03119/FUL</td><td>Land adjacent to Meadow Bank, Camp Lane, Beaudesert</td><td>Erection of two-story dwelling with detached garage (self-build)</td><td>No Objection</td></tr></table> <p>RESOLVED: All planning applications listed above were supported unanimously by the Council.</p>	Application Reference	Site	Nature of Works	Outcome	24/03217/FUL	33 Whitley Road, Beaudesert	Single Story extension to front and sides	No Objection	24/03212/FUL	4 Bear Lane, Henley	Variation of Conditions	No Objection	24/03119/FUL	Land adjacent to Meadow Bank, Camp Lane, Beaudesert	Erection of two-story dwelling with detached garage (self-build)	No Objection											
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12	Members Urgent Business Matters <p>The Chair enquired whether Councillors had any urgent business to bring to the attention of the assembly. Cllr McCaskie provided a further update on the SWLP.</p>																											
13	Next Meeting <p>Ordinary: Monday 3 March 2025 – Memorial Hall at 7:00pm</p>																											

Signed

Date.....