Dear Councillors

**ADDENDUM TO ITEM 12: URGENT BUSINESS**

To ratify grounds maintenance invoices received by the Clerk after publication of the agenda. Due to the next Ordinary Meeting not taking place until 1 September, delay in payment may cause operational and reputational issues. Chair’s approval for urgent consideration has been granted, and she recommends that the following invoices be approved for payment:

Signed A close-up of a handwritten word

Description automatically generated

**Lisa Cromwell** – Parish Clerk Date Issued**: 04.07.25**

|  |  |
| --- | --- |
| 9 | **Councillors’ proposals and notes to Council –** to be proposed, seconded and voted on |
|  | **Matters concerning expenditure/income** |
|  |  |
| 9.1 | **Invoice: JPC Grass Cutting and Ground Maintenance – June 2025 (PO Number: 2025-PO#1)[DR] [EA] [SD]** |
|  |  |
|  | For work carried out between 3rd June and 3rd July 2025:  Grass Cutting and Ground Maintenance in accordance with the accompanying JPC Grass Cutting Schedule, for areas in and around Henley in Arden outlined in the ‘GM ITT Appendix A\_Site Plans and Maps’ document, excluding Map references G7 and M6, as advised over email. **Total due: £1,765 [DR] [EA]** |
| 9.2 | **Invoice: JPC Footpaths (PO Number: 2025-PO-1103)** |
|  | Maintenance on areas stated below includes clearance of overhanging hedgerows, sapling trees and weeds encroaching on footpaths. Work to include clearance of leaf fall and immediate margins in outlined areas. **Total due: £1,060 [DR] [EA]** |
|  |  |